

**WHITE OAK LIBRARY DISTRICT  
JUNE 25, 2024  
REGULAR BOARD MEETING @ 7:00 PM  
LOCKPORT BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva, and June Rokita-Kennedy.

Absent: Kelly Schneider.

Public in attendance: Charlotte Smith Hall, a Joliet Junior College student, enrolled in their Library Technical Assistant program.

Staff present: Scott Pointon and Patti Sacco.

**PUBLIC COMMENTS** – none.

**MINUTES**

Board members reviewed the minutes.

*Nancy Hackett moved to approve the May28, 2024 Regular Board Meeting Minutes as presented. Andrew Koroma seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva, and June Rokita-Kennedy. Nays - none. Motion carried.*

**CORRESPONDENCE** – Scott Pointon received an email from Capitol Fax warning that the Personal Property Replacement Tax received by the Library District may go down by 29% in the next fiscal year.

**TREASURER’S REPORT**

Treasurer Gayle Crompton read the Treasurer’s Report for March 2024. Cash on hand as of March 1, 2024 was \$3,532,559.37. Income as of March 31, 2024 was \$70,549.86. Disbursements as of March 31, 2024 were \$510,121.54. An adjustment of \$13,196.96 was made due to March outstanding payroll liabilities. Cash on hand as of March 31, 2024 was \$3,106,184.65.

Treasurer Gayle Crompton read the Treasurer’s Report for April 2024. Cash on hand as of April 1, 2024 was \$3,106,184.65. Income as of April 30, 2024 was \$70,883.79. Disbursements as of April 30, 2024 were \$476,777.06. An adjustment of \$12,170.59 was made due to April outstanding payroll liabilities. Cash on hand as of April 30, 2024 was \$2,712,461.97.

Treasurer Gayle Crompton read the Treasurer’s Report for May 2024. Cash on hand as of May 1, 2024 was \$2,712,461.97. Income as of May 31, 2024 was \$373,401.71. Disbursements as of May 31, 2024 were \$404,481.26. An adjustment of \$6,792.19 was made due to May payroll liabilities. Cash on hand as of May 31, 2024 was \$2,674,590.23.

***Gayle Crompton moved the Board approve the March 2024 Treasurer's Report, and the April 2024 Treasurer's Report, and the May 2024 Treasurer's Report as presented, with the payment of the June 14, 2024 bills of \$121,333.48 and the June 7, 2024 payroll of \$127,893.45 and the June 21, 2024 payroll of \$127,538.29. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva, and June Rokita-Kennedy. Nays - none. Motion carried.***

Personal Property Replacement Tax received to date for FY 2023-2024 was \$718,550.60. The Lockport Township estimate for FY 2023-2024 is \$588,187.19.

2023 Levy Real Estate Distributions and Interest received to date was \$3,010,905.82. Percent received was 44.91%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

## **DIRECTOR'S REPORT**

In addition to his written report Scott Pointon informed the Board that wasps were getting into a study room at the Lockport Branch, and he is getting quotes to re-caulk the area where the wasps are getting in.

## **OLD BUSINESS**

BUILDING UPDATES – none.

## APPROVAL OF MEETING DATE CHANGE

Scott Pointon suggested that the November 2024 Board Meeting date be changed from Tuesday, November 26<sup>th</sup> to Tuesday, November 19<sup>th</sup> due to the Thanksgiving holiday.

***Gayle Crompton made a motion to change the November 2024 Board Meeting to Tuesday, November 19<sup>th</sup>. Nancy Hackett seconded the motion. Vote indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Motion carried.***

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel – none needed.

## **NEW BUSINESS**

### ELECTION OF BOARD OFFICERS

Scott Pointon opened the nominations for the office of president.

Gayle Crompton nominated Deanna Amann. Ann Lopez-Caneva seconded the nomination. Scott Pointon called for further nominations for the office of president three times. The nominations were closed.

***Vote indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Motion carried.***

Deanna Amann was elected to the office of president.

Deanna Amann opened the nominations for the office of vice president.

Gayle Crompton nominated Ann Lopez-Caneva. Nancy Hackett seconded the nomination. Deanna Amann called for further nominations for the office of vice president three times. No other nominations were made. The nominations were closed.

***Vote indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Motion carried.***

Ann Lopez-Caneva was elected to the office of vice president.

Deanna Amann opened the nominations for the office of treasurer.

Nancy Hackett nominated Gayle Crompton. Ann Lopez-Caneva seconded the nomination. Deanna Amann called for further nominations for the office of treasurer three times. No other nominations were made. The nominations were closed.

***Vote indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva, and June Rokita-Kennedy. Nays - none. Motion carried.***

Gayle Crompton was elected to the office of treasurer.

Deanna Amann opened the nominations for the office of secretary.

Gayle Crompton nominated Nancy Hackett. Ann Lopez-Caneva seconded the nomination. Deanna Amann called for further nominations for the office of vice president three times. No other nominations were made. The nominations were closed.

***Vote indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Motion carried.***

Nancy Hackett was elected to the office of secretary.

#### APPROVAL OF THE 2024-2029 STRATEGIC PLAN

The Board reviewed the new Strategic Plan.

***Ann Lopez-Caneva moved to approve the 2024-2029 Strategic Plan as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Andrew Koroma abstained. Motion carried.***

#### APPROVAL OF THE REVISED TRAVEL ORDINANCE 2024-209

The Board reviewed the Revised Travel Ordinance 2024-209.

***Ann Lopez-Caneva moved to approve the Revised Travel Ordinance 2024-209 as presented. June Rokita-Kennedy seconded the motion. Roll call indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Motion carried.***

#### APPROVAL OF THE REVISED PERSONNEL POLICY

The Board reviewed the Revised Personnel Policy.

***Ann Lopez-Caneva moved to approve the Revised Personnel Policy as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays - none. Motion carried.***

#### DISCUSSION OF BUDGET INCREASE IN FISCAL YEAR 2026

The Board discussed the possibility of putting a referendum question on the Spring of 2025 election ballot. Scott Pointon asked that the Board members each bring the name of a potential Referendum Committee member to the July Board Meeting.

#### APPOINTMENT OF KATHERINE NELSON AS THE DISTRICT'S AUTHORIZED FINANCIAL REPRESENTATIVE WITH PMA, CHASE, FIFTH THIRD BANK, AND IMRF

The Board discussed appointing Business Manager Katherine Nelson as the District's Authorized Agent with PMA, Chase, Fifth Third Bank, and IMRF.

*Ann Lopez-Caneva moved that the Board appoint Katherine Nelson as the District's Authorized Financial Representative with PMA, Chase, Fifth Third Bank, and IMRF. Nancy Hackett seconded the motion. Roll call indicated: Ayes - Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva and June Rokita-Kennedy. Nays—none. Motion carried.*

#### MEMBERS CONCERNS/COMMENTS

Andrew Koroma suggested that the Board Packets be printed double sided in order to save on paper.

Deanna Amann thanked the Board Candidates for agreeing to serve another term.

Deanna Amann expressed her thanks to Debra Chapp for training Katherine Nelson.

#### **SERVING OUR PUBLIC 4.0 – Chapter 10 Standards for Illinois Public Libraries 2020 Edition**

The Board reviewed the standards in question and determined the Library District is in compliance with the guidelines.

#### ADJOURNMENT

*Ann Lopez-Caneva moved for adjournment at 8:45p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.*