

**WHITE OAK LIBRARY DISTRICT
APRIL 23, 2024
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Ann Lopez-Caneva.

Absent: Kelly Schneider.

Public in attendance: Lewis University students Carlos Zavala, Hayden Forthman, and Manwa Hammad.

Staff present: Scott Pointon and Patti Sacco.

PUBLIC COMMENTS – Lewis University student Hayden Forthman said that he is very impressed with the size of library buildings and the number of materials we have, compared to his small hometown library.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the March 26, 2024 Regular Board Meeting Minutes as presented. Andrew Koroma seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Ann Lopez-Caneva. Nays - none. Motion carried.

CORRESPONDENCE – A local freelance writer wrote Scott Pointon to say that she is not happy with what it costs to make copies at the White Oak Libraries. She asked that he share her concern with the Library Board. Deanna Amann sent an email to Scott Pointon during Library Week asking him to relay thanks on behalf of the Library Board, to White Oak Library staff for all the work they do for the library and the patrons.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Corrected Treasurer’s Report for November 2023. Cash on hand as of November 1, 2023 was \$6,407,850.18. Income as of November 30, 2023 was \$93,733.97. Disbursements as of November 30, 2023 were \$400,544.05. Transfers/adjustments to the Corporate Fund account were in the amount of \$49.01 and \$500,000 transfer from Corporate to Building Reserve Fund due to surplus from FY 2022-2023. Cash on hand as of November 30, 2023 was \$6,101,089.11.

Gayle Crompton moved the Board approve the Corrected November 2023 Treasurer’s Report as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Ann Lopez-Caneva. Nays - none. Motion carried.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Corrected Treasurer’s Report for December 2023. Cash on hand as of December 1, 2023 was \$6,101,089.11. Income as of December 31, 2023 was \$114,538.85. Disbursements as

of December 31, 2023 were \$386,680.67. There were no transfers/adjustments. Cash on hand as of December 31, 2023 was \$5,828,947.29.

Gayle Crompton moved the Board approve the Corrected December 2023 Treasurer's Report as presented. June Rokita-Kennedy seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Ann Lopez-Caneva. Nays - none. Motion carried.

Personal Property Replacement Tax received to date for FY 2023-2024 was \$541,624.03. The Lockport Township estimate for FY 2023-2024 is \$588,187.19.

2022 Levy Real Estate Distributions and Interest received to date was \$6,312,081.76. Percent received to date is 98.61%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

DIRECTOR'S REPORT

In addition to his written report Scott Pointon informed the Board that he offered the position of business manager to Katherine Nelson. She is scheduled to start on Monday, May 6, 2024. Scott Pointon reminded the Board members that have not done so, to complete the Statement of Economic Interest.

OLD BUSINESS

BUILDING UPDATES – None.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

APPROVAL OF FY 2024/2025 WORKING BUDGET

The Board members reviewed the proposed Working Budget for fiscal year 2024/2025.

Ann Lopez-Caneva moved that the Board approve the Working budget for fiscal year 2024/2025 as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Ann Lopez-Caneva. Nays - none. Motion carried.

AUTHORIZATION FOR DEBRA CHAPP TO DEPOSIT FUNDS/PROCESS PETTY-CASH CHECKS AT FIFTH THIRD BANK

Scott Pointon presented the Board with a letter of consent which would allow Debra Chapp to be able to deposit funds, and process and cash petty-cash checks at Fifth Third Bank.

Ann Lopez-Caneva moved that the Board approve the letter of consent as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Ann Lopez-Caneva. Nays - none. Motion carried.

MEMBER'S CONCERNS/COMMENTS

Deanna Amann thanked Scott Pointon for staying on top of everything during this transition to another business manager.

Scott Pointon expressed kudos to the library staff for doing such a great job with the large events.

SERVING OUR PUBLIC 4.0 – Chapter 8 System Member Responsibilities and Resource Sharing

The Board reviewed the standards in question and determined the Library District is in compliance with the guidelines.

ADJOURNMENT

Ann Lopez-Caneva moved for adjournment at 8:15p.m. June Rokita-Kennedy seconded the motion. All voted aye. Motion carried.