

WHITE OAK LIBRARY DISTRICT
SEPTEMBER 27, 2016
PUBLIC HEARING – BUDGET & APPROPRIATION ORDINANCE @ 6:30 PM
REGULAR BOARD MEETING @ 7:00 PM
ROMEONVILLE BRANCH

PUBLIC HEARING – 6:30 P.M. – BUDGET & APPROPRIATION ORDINANCE

Board member Gayle Crompton opened the public hearing on the Budget & Appropriation Ordinance at 6:30 p.m. Board members present: Gayle Crompton, Nancy Hackett, and Christine Siegel. Board member(s) absent: Deanna Amann, Gordon Butler, Adam Woodworth, and Victor Zack.
No public in attendance.

Deanna Amann moved to close the Public Hearing at 7:00 pm. Gayle Crompton seconded the motion. All voted aye. Motion carried.

President Deanna Amann closed the hearing at 7:00 p.m.

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, and Christine Siegel. Board member absent: Gordon Butler, Adam Woodworth, and Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec

Public present: Judith Anderson

PUBLIC COMMENTS

Judith Anderson asked the Board the District’s policy regarding the use of expletives. President Deanna Amann stated the District has a Patron Behavior Policy which addresses this issue. Scott Pointon gave a brief review of the policy. Ms. Anderson was told she would be provided a copy of the policy at the end of the meeting.

President Deanna Amann thanked Ms. Anderson for her comments.

MINUTES

Nancy Hackett moved to approve the August 23, 2016 Regular Board Meeting Minutes with noted correction. Gayle Crompton seconded the motion. All voted aye. Motion carried.

In the section under Public Comments, the word “Ties” should be changed to “Tides”.

CORRESPONDENCE

During the week of October 16 -22, 2016, Friends of the Library groups have their very own national week of celebration. Scott Pointon has reached out to our respective communities’ mayors to proclaim that time “Friends of the Library Week”, to recognize the Friends for all their help and support of the District. The Board will consider if they want to have some type of Friends recognition at the October board meeting.

The District has received a reply from the Plainfield Library District politely stating they are not interested in a transfer of territory.

TREASURER'S REPORT

In the absence of Treasurer Victor Zack, Trustee Christine Siegel read the Treasurer's Report for August 2016. Cash on hand as of August 1, 2016 was \$2,694,070.10. Income as of August 31, 2016 was \$195,484.67. Disbursements as of August 31, 2016 were \$314,729.74. Transfers and adjustments – Adjustment to the Corporate Fund in the amount of \$11.28 due to a voided check. Cash on hand as of August 31, 2016 was \$2,574,836.31.

Christine Siegel moved the Board approve the August 2016 Treasurer's Report, as presented, with payrolls of August 10, 2016 for \$100,212.40, and the August 24, 2016 payroll for \$97,979.23; payment of the September 15, 2016 bills in the amount of \$115,944.25; payrolls of September 7, 2016 for \$99,924.51, and the September 21, 2016 payroll for \$96,619.37. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$48,285.66. The Lockport Township estimate for FY 2014-2015 is \$214,504.70.

2015 Levy Real Estate Distributions and Interest received to date was \$3,718,951.38. Percent received to date is 66.36%.

Current interest rate as of September 27, 2016 for money market accounts are as follows: Harris Bank—0.386%, Illinois Funds—0.399%, MB Financial Bank—0.300%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon stated the District has received notice from Selective Insurance that they will cover the cost of the water damage at the old Crest Hill Branch facility, minus the expense of abating the asbestos floor tiles. DEM Services has been contacted for an estimate for the floor tile removal. This company also does mold/water damage cleanup. DEM Services provided an estimate of \$7,900.00 for the abatement of the asbestos. They also provided an estimate of an additional \$6,800.00 to remove all the asbestos in the facility, which would include all upper level floor tiles, bathroom and hallway tiles, and stair/entranceway tiles. Removal of all the asbestos in the facility might help with the sale of the building if it was 100% asbestos free. The Board considered both estimate options.

Christine Siegel moved the Board accept the estimate of \$7,900.00 from DEM Services to abate the asbestos in the floor tiles in the lower level of the old Crest Hill facility located at 1298 Theodore Street, Crest Hill, Illinois. Nancy Hackett seconded the motion. *Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.*

OLD BUSINESS

BUILDING UPDATES

Lockport: The audio/visual system has been repaired.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed

NEW BUSINESS

BUDGET & APPROPRIATION ORDINANCE #2016-167

The Board reviewed the ordinance.

Gayle Crompton moved the Board adopt Ordinance #2016-167 – Fiscal Year July 1, 2016 to June 30, 2017 Budget and Appropriation Ordinance of the White Oak Library District, Will County, Illinois, as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.

2 MILS LEVY ORDINANCE #2016-168

The Board reviewed the ordinance.

Christine Siegel moved the Board adopt Ordinance #2016-168 – Fiscal Year July 1, 2016 – June 30, 2017 Ordinance of the Board of Trustees of the White Oak Library District, Will County, Illinois Determining to Levy an Additional Library Tax. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, and Christine Siegel. Nays—None. Motion carried.

PROPOSED HOURS OF OPERATION

The Board reviewed the options and selected Option #4, with the change of Sunday hours to open at 12:00 pm to 5:00 pm. This would increase the District’s open hours to 71 per week in the following manner: Monday – Thursday open 9:00 am to 9:00 pm, Friday open 9:00 am to 7:00 pm, Saturday open 9:00 am to 5:00 pm, Sunday open 12:00 pm to 5:00 pm.

Nancy Hackett moved the Board adopt the new hours of operation, with the indicated change, pending the successful passage of the November 2016 referendum. Gayle Crompton seconded the motion. All voted aye. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 3—Personnel

The Board reviewed the standards in question and determined the District is in compliance.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:40 p.m. Christine Siegel seconded the motion. All voted aye. Motion carried.