

**WHITE OAK LIBRARY DISTRICT
AUGUST 27, 2013
PUBLIC HEARING @ 6:30 PM - REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

PUBLIC HEARING – 6:30 P.M. – BUDGET & APPROPRIATION ORDINANCE

President Ann Lopez-Caneva opened the public hearing on the Budget & Appropriation Ordinance at 6:30 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Victor Zack. Board member(s) absent: Christine Siegel.

There were no public in attendance. President Ann Lopez-Caneva closed the hearing at 7:00 p.m.

REGULAR BOARD MEETING

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Board member(s) absent: none.

Public present: Jane Paterson, Jill Bush, Mary Sue Miller, Jeff Miller, Cathy Juricic, Jeanne Juricic.

PUBLIC COMMENTS – Gayle Crompton and Ann Lopez-Caneva welcomed Jeanne Juricic and all of her family members.

Ann Lopez-Caneva congratulated Nancy Hackett and the Romeoville Area Historical Society on the overwhelming success of the book signing event for the new pictorial history of Romeoville. Board members who attended the event were impressed with the public turnout and the commitment the Romeoville Area Historical Society has made to preserve the history and memories of the Village of Romeoville.

MINUTES

Gayle Crompton moved to approve the July 23, 2013 Regular Board Meeting as presented. Nancy Hackett seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon presented a thank you letter from a very happy outreach patron regarding the District's recent Book Lover's Day, and another thank you from the winner of the Crest Hill Adult Summer Reading Program basket.

TREASURER'S REPORT

Treasurer Christine Siegel read the Treasurer's Report for July 2013. Cash on hand as of July 1, 2013 was \$7,415,774.95. Income as of July 31, 2013 was \$87,335.72. Disbursements as of July 31, 2013 were \$2,051,143.84. Transfers and adjustments—\$44,504.44 was transferred to the Corporate Fund from the Bond Fund to cover smaller bond invoice payments. An adjustment of -\$3.00 was made to the Corporate Fund. Cash on hand as of July 31, 2013 was \$5,451,963.83. Cash on hand in the Bond Accounts was \$3,581,793.56.

Christine Siegel moved the Board approve the July 2013 Treasurer's Report as presented, with the payments of the August 15, 2013 bills for \$1,184,856.32, the August 14, 2013 payroll for \$90,768.50, and the August 28, 2013 payroll for \$89,031.35. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$51,422.91. The Library estimate to be received for FY 2013-2014 is \$180,000.00. The Township estimate has not yet been received.

2012 Levy Real Estate Distributions and Interest received to date was \$2,541,348.01. Percent received to date is 56.520%.

Current interest rate as of August 27, 2013 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.010%.

DIRECTOR' S REPORT

In addition to his written report, Scott Pointon stated a local Crest Hill church has expressed interest in the old Crest Hill facility. Scott Pointon has already shown the pastor the facility. Victor Zack stated the District could do a lease option for the property if the church was interested in the property, but were unable to fund the purchase immediately. The Board thought this would be an interesting concept to keep in mind.

OLD BUSINESS

Building Updates

Crest Hill shelving units and system furniture will start to be installed on Monday. The letters on the Crest Hill building were installed today. At Lockport, the elevator has passed inspection, and landscaping is being completed. The new parking lot at Lockport has been completed. Punch lists have been created for both buildings and contractors are addressing noted items. Opening dates for Crest Hill on Monday, September 16, 2013 and Lockport on Monday, September 23, 2013 are still on target.

Christine Siegel questioned the damage to the front door on the old Crest Hill facility. Scott Pointon stated on the morning of Tuesday, August 27, 2013, opening staff noted the glass on the door had been vandalized. The lowest panel of glass had been broken. Measures have been taken to repair the damage.

APPROVAL OF BUDGET & APPROPRIATION ORDINANCE #2013-152

The Board reviewed the ordinance.

Christine Siegel moved the Board adopt Ordinance No. 2013-152 – Fiscal Year July1, 2013 to June 30, 2014 Budget and Appropriation Ordinance of the White Oak Library District, Will County, Illinois, as presented. Deanna Amann seconded the motion. Roll call indicated: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

EXECUTIVE SESSION – Real Property –none needed.

EXECUTIVE SESSION – Personnel –none needed.

NEW BUSINESS

DESIGNATION OF THE “JEANNE JURICIC CREST HILL HISTORY ROOM”

Ann Lopez-Caneva read the resolution honoring Jeanne Juricic for her dedication and civic mindedness both to the District and the City of Crest Hill.

Gayle Crompton moved the Board adopt Resolution No. 2013-08-01 – Resolution of the Board of Trustees of the White Oak Library District Will County, Illinois, Dedicating a Room in the Crest Hill Branch Library to Jeanne Juricic and to House the Crest Hill Historical Collection. Christine Siegel seconded the motion. All voted aye. Motion carried.

Jeanne Juricic thanked the Board for this honor and commented on the exciting progress our District has made in bringing exemplary library services to all the communities we serve. Jeanne Juricic stated that it had been an honor and privilege to serve on the Board and be a part of the many changes and challenges that have carried the District to its present success. Jeanne Juricic said she and her husband have been proud to support the Library in the past and would like to continue to support the Library in the present with a donation of a public computer station for the Crest Hill Branch.

The Board thanked Jeanne Juricic for her many years of devoted service to the District and also for the generous donation of the computer from her late husband Raymond and herself.

APPROVAL OF 10 YEAR HISTORY PLAQUE MOCKUP

The Board reviewed the proposed design for the 10 years of progress plaque. This plaque was undertaken to recognize those board members who had been seated during the 2003-2013 time frame, as this time was seminal to the District’s referendum planning, campaigning and successful passage, building renovation and construction, and the District’s transfer of territory.

Christine Siegel expressed that the words “Library District” should be the same size and boldness as the rest of the wording. The Board as a whole thought the plaque should be in color. Dependent on the type of material used to create the plaque, there are various options to achieve color. The Board liked the basic concept of the plaque, but wanted other design options. Scott Pointon will have staff create 2 – 3 additional mockups for the Board to consider, as well as get quotes and ideas to achieve color from a sign maker.

APPROVAL OF CONTRACTORS’ PAYMENTS

The Board reviewed the contractors’ payments submitted for payment.

Gordon Butler moved the Board approve the contractor’s certificate of payment to The Lombard Company for the Crest Hill project in the amount of \$558,461.00. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Deanna Amann moved the Board approve the contractor’s certificate of payment to the Frederick Quinn Corporation for the Lockport project in the amount of \$420,120.00. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

**SERVING OUR PUBLIC 2.0 : Standards for Illinois Public Libraries 2009 Edition –
Chapter 2 – Core Standards—Governance and Administration**

The Board reviewed the standards in question. In regards to core standard #4 –“the Board and the library administrator develop and conduct a meaningful and comprehensive orientation program for each new board member”, Scott Pointon asked Victor Zack, the Board’s newest trustee, if he felt this had been accomplished. Victor Zack affirmed that he had received a proper orientation.

ADJOURNMENT

Gayle Crompton moved for adjournment at 7:34 p.m. Deanna Amann seconded the motion. All voted aye. Motion carried.