

**WHITE OAK LIBRARY DISTRICT
AUGUST 27, 2019
REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth.

Board member absent: Zach Binkley.

Guest present: Joliet Junior College Library Technical Assistant Intern Elijah Dickerson.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS

The Board welcome intern Elijah Dickerson. Mr. Dickerson thanked the Board for the opportunity of doing his internship at the White Oak Library District.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the July 23, 2019 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Ann Lopez-Caneva read the Treasurer’s Report for July 2019. Cash on hand as of July 1, 2019 was \$4,107,128.54. Income as of July 31, 2019 was \$120,006.26. Disbursements as of July 31, 2019 were \$992,048.56. Transfers/adjustments – Adjustment to the Corporate Fund in the amount of \$115.00 due to voided checks. Cash on hand as of July 31, 2019 was \$3,235,201.24.

Ann Lopez-Caneva moved the Board approve the July 2019 Treasurer’s Report as presented, with payment of the August 15, 2019 bills of \$118,702.42, and the August 9, 2019 payroll of \$110,762.94, and the August 23, 2019 payroll of \$108,826.98. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2019-2020 was \$0.00. The Lockport Township estimate for FY 2019-2020 has not yet been received.

2018 Levy Real Estate Distributions and Interest received to date was \$3,333,859.35. Percent received to date is 54.80%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon presented the July 2019 statistical report, which had not been included in the board packets.

Scott Pointon reviewed a new District "Student Success Initiative" in which every student in White Oak Library District would obtain a library card. This is a huge undertaking and a definite worthwhile endeavor. The first cards will be issued this fall in Crest Hill's Chaney-Monge School and Lockport's Fairmont School and District #91 school. These schools were selected due to their smaller school population, and the fact that they fall completely within our District. The District would add more schools next year.

The Dog Days of Summer event at the Crest Hill Branch was a great success with 825 attendees.

The White Oak Library Foundation's next meeting will be on September 18, 2019 at 6:00 pm at the Romeoville Branch. Ann Lopez-Caneva is acting as the Board's liaison to the Foundation and will provide progress and reports. Deanna Amann stated she plans to attend the September 18, 2019 meeting also. Future dates for Foundation meetings are: October 16, 2019 and November 20, 2019.

OLD BUSINESS

BUILDING UPDATES

The Crest Hill Branch had their lawn tractor repaired.

REPORT FROM COM ED EFFICIENCY PROGRAM

The District had an audit of our electricity needs completed by two companies. The Board reviewed the estimates for all three facilities provided by Twin Supplies, LTD. While the costs to pursue all of the needed changes was significant, the Board believed the District could pursue the lighting upgrades in phases, spreading the financial burden over several years. All prices provided by Twin Supplies reflect the Com Ed discount. The District can choose which pieces of the proposals to have done.

The consensus was to tackle the parking lot lights first. The Crest Hill Branch could have the parking lot lights and the tall canal lights changed. The Lockport Branch could have the parking lot lights and lights under the eaves outside the building and around the soffit changed. Finally, the Romeoville Branch could have the elevated entrance lights changed.

The District would also have the opportunity to purchase lights from Twin Supplies at discounted prices and District staff could change lights with easy access.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

APPROVAL OF RESOLUTION #2019-08/01

The Board reviewed the document before them.

Gayle Crompton moved the Board adopt Resolution #2019-08/01 – Adopting a Disclosure Compliance Policy of the White Oak Library District, Will County, Illinois. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Scott Pointon reported the District had received an AA- rating from Standard & Poor’s Global. G. K. Baum stated the District is doing all in its power to keep our rating up, but our rating is impacted by the state’s uncertainty over funding. Because the District relies so heavily on property taxes for funding, any property tax freeze originated by the state would have an adverse effect on the District’s finances.

DISCUSSION OF ORDINANCE #2019-184 – Tentative Budget & Appropriation Ordinance

The Board reviewed the document. There will be a public hearing for the Budget & Appropriation Ordinance at next month’s Regular Board Meeting on September 24, 2019.

SERVING OUR PUBLIC 3.0 – Chapter 2 – Governance & Administration

The Board reviewed the standards in question and determined the District is meeting its obligations. Starting in January 2020, the Board will have a monthly presentation from library staff regarding their duties and responsibilities, with the first presentation by branch managers. All department will be represented, which will include: Adult, Childrens and Teen Services, Facilities, Technical Services, Outreach Department, Information Technology, Public Relations, and Business Administration.

ADJOURNMENT

Gayle Crompton moved for adjournment at 7:56 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.