

WHITE OAK LIBRARY DISTRICT
AUGUST 25, 2020
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH
&
Available via ZOOM Conference

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Adam Woodworth arrived at 7:05 pm. Board member absent: Christine Siegel

Staff present: Scott Pointon and Beverly Krakovec.

No public were present in-person or via ZOOM.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the July 28, 2020 Regular Board Meeting Minutes, with noted correction. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays—none. Motion carried.

CORRESPONDENCE

Scott Pointon reviewed correspondence from an Outreach patron who was unsatisfied with some aspects of library services. Tina Williams, the Outreach Services Department manager, had tried a number of times to contact the patron regarding a damaged book on her account, but could not get a response from the patron. The damaged item on her account has had its replacement cost reduced by more than half and the patron has been sent a letter explaining how she can pay for the damaged item and have her library card re-instated. The Board thanked Scott Pointon and Tina Williams for their diligence in assisting the patron.

TREASURER’S REPORT

Treasurer Ann Lopez-Caneva read the Treasurer’s Report for July 2020. Cash on hand as of July 1, 2020 was \$3,926,360.40. Income as of July 31, 2020 was \$111,418.71. Disbursements as of July 31, 2020 were \$1,235,441.99. Transfers/adjustments—Adjustment of \$1,500.00 to the Corporate Fund due to a voided check that was lost in the mail. Cash on hand as of July 31, 2020 was \$2,803,837.12.

Ann Lopez-Caneva moved the Board approve the July 2020 Treasurer’s Report as presented, with payment of the August 14, 2020 bills of \$110,021.96, and the August 7, 2020 payroll of \$110,696.75, and the August 21, 2020 payroll of \$111,539.20. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Woodworth. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2020-2021 was \$37,471.66. The Lockport Township estimate for FY 2020-2021 is not yet available.

2019 Levy Real Estate Distributions and Interest received to date was \$3,042,307.32. Percent received to date is 53.87%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon reported the open part-time Romeoville Branch custodian position has been filled and the Outreach Department has hired a new clerk. The Board and Scott Pointon discussed how the recent changes to Will County's COVID phase activities may impact the District. At this time, the District will see no change to its activities. Staff is developing a White Oak Library District app that will enable individuals to watch our YouTube offerings on "White Oak TV". This development should garner the District an increase in its virtual programming views.

OLD BUSINESS

BUILDING UPDATES

Romeoville's hot water heater will be replaced.

APPROVAL OF FLOORING BID

The Board reviewed the bid before them to replace the lower level restroom flooring at the Romeoville Branch.

Adam Woodworth moved the Board approve a bid in the amount of \$24,400.00 from PNK Construction, Inc. to replace Romeoville Branch's lower level restroom flooring. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Woodworth. Nays—none. Motion carried.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

REVIEW OF TENTATIVE FY 2020-2021 BUDGET & APPROPRIATION ORDINANCE

The Board reviewed the Tentative FY 2020-2021 Budget & Appropriation Ordinance. There will be a public hearing for the Budget & Appropriation Ordinance at next month's Regular Board Meeting on September 22, 2020.

REVIEW OF EXECUTIVE SESSION MINUTES

The Board reviewed the Executive Session Minutes before them. The following minutes were reviewed: November 25, 2014, December 14, 2014, February 24, 2015, April 23, 2019, and November 26, 2019.

Adam Woodworth moved the following Executive Session Minutes be opened: November 26, 2019.

Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Woodworth. Nays—none. Motion carried.

SERVING OUR PUBLIC 4.0 - Chapter 2—Governance & Administration

The Board reviewed the standards in question and determined that the District will provide more educational activities for new and established trustees.

The Board briefly discussed the possibilities of attempting a future tax referendum question.

Zach Binkley discussed how his experiences creating the infrastructure for a virtual environment at Loyola University could prove useful for the District if we should pursue such a future option.

ADJOURNMENT

Ann Lopez-Caneva moved for adjournment at 8:13 p.m. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Woodworth. Nays—none. Motion carried.