

**WHITE OAK LIBRARY DISTRICT
AUGUST 23, 2022
REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:05p.m. Board members present: Deanna Amann, Ann Lopez-Caneva, Gayle Crompton, Nancy Hackett, and Kelly Schneider.
Absent - Zach Binkley and Andrew Koroma.

Public in attendance: none.

Staff present: Scott Pointon and Patti Sacco.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the July 26, 2022 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays - none. Motion carried.

CORRESPONDENCE

Scott Pointon received a letter from Becky Thompson with Nania Energy stating that because the Library District locked into a low, fixed energy rate it has saved over \$10,000 per year in energy costs. This rate is good until June 2024 so the savings will continue until then.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Treasurer’s Report for July 2022. Cash on hand as of July 1, 2022 was \$4,431,090.01. Income as of July 31, 2022 was \$73,180.03. Disbursements as of July 31, 2022 were \$846,029.90. Transfers/adjustments – none. Cash on hand as of July 31, 2022 was \$3,658,240.14.

Gayle Crompton moved the Board approve the July 2022 Treasurer’s Report as presented, with the payment of the August 15, 2022 bills of \$158,584.43 and the August 5, 2022 payroll of \$118,523.52 and the August 19, 2022 payroll of \$117,217.02. Nancy Hackett seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2022-2023 was \$129,709.40. The Lockport Township estimate for FY 2022-2023 has not yet been received.

2021 Levy Real Estate Distributions and Interest received to date was \$3,455,888.67. Percent received to date is 56.63%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

Scott Pointon had no additions to his written report.

OLD BUSINESS

BUILDING UPDATES – none.

TALKING POINTS FOR 1ST AMENDMENT AUDITS

Scott Pointon discussed the list of facts he created that staff may refer to when speaking to a 1st Amendment Auditor(s). The list makes clear that the Library Board is setting all Library Policies. This list will be kept at every service desk for reference.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel

Ann Lopez-Caneva moved that the Board go into Executive Session. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays – none. Motion carried.

Gayle Crompton made a motion that I, Patti Sacco, stay for the Executive Session. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

The Board went into executive session at 7:28pm.

Gayle Crompton moved that the Board come out of Executive Session. Kelly Schneider seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays – none. Motion carried.

The Board came out of Executive Session at 8:21pm.

Nancy Hackett moved that the Board resume Regular Session. Kelly Schneider seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays – none. Motion carried.

The Board resumed Regular Session at 8:23pm.

NEW BUSINESS

APPROVAL OF THE REVISED PATRON BEHAVIOR POLICY

The Board reviewed the revisions Scott Pointon proposed for the Patron Behavior Policy.

Ann Lopez-Caneva moved the Board approve the Revised White Oak Library Patron Behavior Policy as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanne Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays – none. Motion carried.

APPROVAL OF THE REVISED INTERNET AND ELECTRONIC RESOURCES POLICY

The Board reviewed the revision Scott Pointon proposed for the Internet and Electronic Resources Policy.

Ann Lopez-Caneva moved the Board approve the Revised White Oak Library Internet and Electronic Resources Policy as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanne Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays – none. Motion carried.

APPROVAL OF THE PHOTOGRAPHY AND FILMING POLICY

The Board reviewed the photography and Filming Policy. Nancy Hackett recommended striking the word “generally” from the sentence in the first bullet point.

Ann Lopez-Caneva moved the Board approve the White Oak Library Photography and Filming Policy with the revision requested. Kelly Schneider seconded the motion. Roll call indicated: Ayes – Deanne Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Kelly Schneider. Nays – none. Motion carried.

TENTATIVE BUDGET AND APPROPRIATIONS ORDINANCE

Scott Pointon asked that the Board Members review the Tentative FY 2022-2023 Budget and Appropriations Ordinance. There will be a public hearing for the Budget and Appropriations Ordinance at the next Regular Board meeting on September 27, 2022 at 6:30pm.

SERVING OUR PUBLIC 4.0 – Chapter 13– Marketing, Promotion, and Collaboration

The Board reviewed the standards in question and determined the Board Members will tour the three Library Branches to assess the appearance of each.

ADJOURNMENT

Ann Lopez-Caneva moved for adjournment at 8:40 pm. Nancy Hackett seconded the motion. All voted aye. Motion carried.