

**White Oak Library District**  
**July 26, 2011**  
**Regular Board Meeting**  
**@ 7:00 p.m. @ Crest Hill**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Board members absent: Gordon Butler, Gayle Crompton, and Nancy Hackett.

Guest(s): Renee Mailhiat

**PUBLIC COMMENTS** – none.

**MINUTES**

*Christine Siegel moved to approve the June 28, 2011 Regular Board Meeting Minutes as presented. Adam Sulich seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**

Scott Pointon presented a letter from the “Lady Bug Team” from the Valley View Early Childhood Center thanking Renee Keilman for her visit to the center.

**TREASURER’S REPORT**

Treasurer Deanna Amann read the Treasurer’s Report for June 2011. Cash on hand as of June 1, 2011 was \$22,462,191.19. Income as of June 30, 2011 was \$1,994,262.27. Disbursements as of June 30, 2011 were \$819,680.84. Transfers and adjustments were \$5,431.00 from the Corporate Fund to the IMRF Fund to cover payments for June 30, 2011. Cash on hand as of June 30, 2011 was \$23,636,772.62. Cash on hand in the Bond Accounts as of June 30, 2011 was \$21,431,356.64.

*Deanna Amann moved to approve the June 2011 Treasurer’s Report as presented, with the payment of the July 15, 2011 bills for \$2,105,456.96, the July 6, 2011 payroll of \$75,649.92, and the July 20, 2011 payroll of \$77,105.70. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

**DIRECTOR’S REPORT**

In addition to his report, Scott Pointon elaborated on the following points.

The Crest Hill property under consideration is currently having title issues resolved. This matter should be brought to a satisfactory conclusion shortly.

PSA Dewberry has devised a plan that will allow the bid process for the Crest Hill project to operate more efficiently. PSA Dewberry has proposed that the construction bid documents be created and then submitted to the City of Crest Hill for any comments/changes. The architects would then make any

needed changes and subsequently go to bid. This would prevent costly delays and changes that we have encountered during the current construction project in Romeoville.

## **OLD BUSINESS**

### BUILDING UPDATES

Crest Hill - Property under consideration is having title issues resolved.

Lockport – The District is negotiating an agreement to relocate services during Lockport’s renovation.

Romeoville – Construction work is progressing quickly, with much of the lower level framed and waiting for walls to be erected in the next week.

EXECUTIVE SESSION—Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

## **NEW BUSINESS**

### TENTATIVE BUDGET & APPROPRIATION ORDINANCE

The Board reviewed the document in question. The Budget & Appropriation Ordinance will be brought up for passage at the August 23, 2011 Regular Board Meeting.

### 2 MILS ORDINANCE

The Board reviewed the document in question.

*Christine Siegel moved the Board adopt Ordinance No. 2011-142 – Fiscal Year July 1, 2011- June 30, 2012 Ordinance of the Board of Trustees of the White Oak Library District (formerly known as the Des Plaines Valley Public Library District) Will County, Illinois Determining to Levy an Additional Library Tax. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

### APPROVAL OF TELECOMMUNICATIONS BID

The Board reviewed the bid submitted by Sound Incorporated located in Naperville. PSA Dewberry has concluded the bid is responsible and inclusive of the scope of the work required by the District. PSA Dewberry has also worked successfully with this company in prior library projects.

*Adam Sulich moved the Board accept the bid from Sound Incorporated of Naperville to provide a telecommunication system for the White Oak Library District’s three facilities in the amount of \$121,860.61. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

### APPROVAL OF CONTRACTOR’S PAYMENTS

The Board reviewed the payments submitted.

*Christine Siegel moved the Board approve payment to The Lombard Company in the amount of \$381,849.00. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

## **SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION**

Chapter 1 – Core Standards

The Board felt the District is meeting these standards.

District logo - Scott Pointon reviewed our progress in designing the District logo. Staff member Kelvin Guerrero, who designed our Summer Reading Program graphic, created a concept logo and Allegra Print and Imaging will create a final digital product. Banners have been erected at Crest Hill and Lockport indicating the White Oak Library District name. Romeoville, within the next few months, will have permanent signage in place.

**ADJOURNMENT**

*Deanna Amann moved for adjournment at 7:39 p.m. Adam Sulich seconded the motion. All voted aye. Motion carried.*

