

**WHITE OAK LIBRARY DISTRICT
JULY 24, 2012
REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

CALL TO ORDER

Vice-President Gordon Butler called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Nancy Hackett, and Christine Siegel. Board members absent: Gayle Crompton, Ann Lopez-Caneva, and Adam Sulich.

PUBLIC COMMENTS – none.

MINUTES

Christine Siegel moved to approve the June 26, 2012 Regular Board Meeting Minutes as presented. Nancy Hackett seconded the motion.

Gordon Butler stated the minutes indicated he was present at the meeting, when in fact he was not. The minutes will be corrected to indicate Gordon Butler was absent.

All voted aye to accept the minutes, with corrections. Motion carried.

CORRESPONDENCE

Scott Pointon presented the trustees with a thank you letter from State Senator Pat McGuire for inviting him to the Romeoville Branch's opening reception. The District also received a letter from Mr. Harrigan, a Crest Hill resident, expressing his displeasure over various construction contractors selected for the upcoming Crest Hill building project.

TREASURER'S REPORT

Treasurer Deanna Amann read the Treasurer's Report for June 2012. Cash on hand as of June 1, 2012 was \$15,015,674.78. Income as of June 30, 2012 was \$1,442,946.68. Disbursements as of June 30, 2012 were \$900,528.10. Transfers and adjustments--\$28,038.73 was transferred from the MB Financial Bank Money Market Bond Account to the Harris Corporate Fund Account to cover smaller bond expenses. Cash on hand as of June 30, 2012 was \$15,558,093.36. Cash on hand in the Bond Account as of June 30, 2012 was \$13,641,857.83.

Deanna Amann moved to approve the June 2012 Treasurer's Report as presented, with the payment of the July 16, 2012 bills for \$1,042,532.96, the July 3, 2012 payroll of \$81,384.58, and the July 18, 2012 payroll of \$83,472.83. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$43,058.68. The Township's estimate of funds to be received for FY 2012-2013 has not yet been provided.

2011 Levy Real Estate Distribution and Interest received to date was \$2,229,794.86. Percentage received to date is 50.796%.

Current interest rates as of July 24, 2012 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.061%.

DIRECTOR’S REPORT

In addition to his written report, Scott Pointon stated our recently completed Summer Reading Program had once again been a success. We are also revising the monthly statistical report presented to the Board to indicate the newly formed Outreach Department’s statistics.

OLD BUSINESS

BUILDING UPDATES

Crest Hill – Continuing to work with the City of Crest Hill’s civil engineer to resolve any issues raised by that entity regarding ground water concerns.

Lockport – It is hopeful a building permit will be forthcoming by late July or early August.

Romeoville – The Lombard Company is quickly completing the punch list, with Scott Pointon to review progress on Monday, July 31st.

EXECUTIVE SESSION – Real Property – none needed

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

2 MILS LEVY ORDINANCE # 2012-147

The Board reviewed the document.

Deanna Amann moved the Board adopt the 2 Mils Levy Ordinance # 2012-147. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.

BUDGET & APPROPRIATIONS RESOLUTION # 2012-01

The Board reviewed the document.

Nancy Hackett moved the Board adopt Budget & Appropriation Resolution # 2012-01. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.

TENTATIVE BUDGET & APPROPRIATIONS ORDINANCE

The Board reviewed the document. Scott Pointon stated that there is a possibility the District may place more funding in the corporate account and reduce amounts in the other funds. The District’s auditors will advise us on this matter. A public hearing on the Budget & Appropriation Ordinance will take place on Tuesday, August 28, 2012 at 6:30 p.m. at the Romeoville Branch.

APPROVAL OF CONTRACTORS’ PAYMENTS

The Board reviewed the contractors’ payments submitted.

Deann Amann moved the Board approve the contractor’s certificate of payments to Al Trieber Associates in the amount of \$28,045.20, Henricksen & Company, Inc. in the amount of \$18,124.18, and The Lombard Company in the amount of \$65,798.00. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Christine Siegel. Nays—none. Motion carried.

**SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009
EDITION – Chapter 2 – Governance & Administration**

The Board reviewed the standards in question and determined the District follows appropriate guidelines and standards.

ADJOURNMENT

Deanna Amann moved for adjournment at 8:25 p.m. Gordon Butler seconded the motion. All voted aye. Motion carried.

