

**WHITE OAK LIBRARY DISTRICT
JUNE 28, 2016
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Nancy Hackett, Christine Siegel, Adam Woodworth and Victor Zack. Board member(s) absent: Gordon Butler and Gayle Crompton.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS

Nancy Hackett informed the Board the Romeoville Area Historical Society fundraiser held at the Culvers in Romeoville on June 8, 2016 was a success. The organization sold three books and raised over \$200.00.

MINUTES

Nancy Hackett moved to approve the May 31, 2016 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE—none

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for May 2016. Cash on hand as of May1, 2016 was \$1,115,008.58. Income as of May 31, 2016 was \$813,384.89. Disbursements as of May 31, 2016 were \$307,239.14. Transfers and adjustments –\$12,000.00 was transferred to the IMRF Fund, \$12,600.00 was transferred to the Social Security Fund, and \$10,950.00 was transferred to the Liability Insurance Fund from the Corporate Fund to cover May payments. Adjustment to the Corporate Fund of \$390.46 was due to voided checks. Cash on hand as of May 31, 2016 was \$1,621,544.79.

Victor Zack moved the Board approve the May 2016 Treasurer’s Report as presented with payment of the June 15, 2016 bills for \$101,407.81, the June 1, 2016 payroll for \$96,977.03, the June 15, 2016 payroll of \$95,326.51, and the June 29, 2016 payroll of \$98,060.50. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$237,868.20. The Lockport Township estimate for FY 2015-2016 is \$265,774.02.

2015 Levy Real Estate Distributions and Interest received to date was \$2,875,670.95. Percent received to date is 51.31%.

Current interest rates for money market accounts as of June 28, 2016 are as follows: Harris Bank—0.300%, Illinois Funds—0.383%, MB Financial Bank—0.300%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon noted that if the Board desired to go to referendum in November 2016, we must file a resolution with the county clerk by August 31, 2016. The Board would have to make a decision either at the July 26, 2016 meeting, or hold a special meeting in August.

The Board discussed the options of going to referendum in November 2016. The opinion was positive to proceed with the referendum, and Scott Pointon will bring the resolution before the Board at the July 26, 2016 meeting.

Scott Pointon reviewed with the Board the results from the print user survey. We have been distributing these at all branches. Many of the comments on the surveys indicated the public would welcome an increase in library hours. The Board discussed various options for increasing hours if the November referendum was successful and additional funds were available.

OLD BUSINESS

The Crest Hill and Lockport Branches will have weeding and mulching completed in the coming weeks.

The realtor contract for the property at 1298 Theodore Street in Crest Hill will soon expire. The Board discussed the possibility of not renewing the contract and pulling the property off the market for some time.

Victor Zack questioned if there was any possibility the Plainfield Library District would entertain the idea of transferring some of their patrons residing near White Oak Library District boundaries to White Oak.

Scott Pointon will draft a letter to the Plainfield Library District Board of Trustees to determine any interest on their part for a transfer.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

APPROVAL OF FY 2016-2017 SALARY SCALE

The Board reviewed the document before them.

Adam Woodworth moved the Board approve the FY 2016-2017 Salary Scale, as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

PRINTING FEES PROPOSAL

The Board reviewed the printing fees information and discussed various options for increasing printing fee costs.

Victor Zack moved the District acquire separate printers for black/white and color prints and charge .25 cents for black/white prints, and .40 cents for color prints. Christine Siegel seconded the motion.

Roll call indicated: Ayes—Deanna Amann, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—Adam Woodworth. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 12 - Safety

The Board reviewed the standards in question and determined the District is in compliance.

ADJOURNMENT

Nancy Hackett moved for adjournment at 8:05 p.m. Adam Woodworth seconded the motion. All voted aye. Motion carried.