

**WHITE OAK LIBRARY DISTRICT**  
**JUNE 26, 2018**  
**REGULAR BOARD MEETING @ 7:00 PM**  
**CREST HILL BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Nancy Hackett, Christine Siegel, and Adam Woodworth. Victor Zack arrived at 7:04 pm.

Board member absent: Gayle Crompton

Staff present: Scott Pointon and Beverly Krakovec.

**PUBLIC COMMENTS** – none.

**MINUTES**

Nancy Hackett presented the minutes.

*Nancy Hackett moved to approve the May 22, 2018 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**

The District received a thank you card from Pauline Myrick to the Board and staff for the plant sent to Jerry Myrick's memorial service. Jerry Myrick was one of the founding members of our current Friends of the Library and an integral part of the FOL's success.

The Lockport Township High School sent a thank you note to Crest Hill Branch Manager Amy Byrne for us working with them to provide free tutoring services to students in our communities.

The Lockport Township Park District thanked the District for once again participating in the very successful Touch a Truck event.

In response to a community member's request, the Board reviewed public printing costs. The Board determined to maintain the current printing costs structure.

We have received confirmation from the Will County Clerk's Office that the deadline to place a referendum question on the ballot for the November 6, 2018 election is August 20, 2018. This item will be placed on the July board meeting agenda.

**TREASURER'S REPORT**

Treasurer Victor Zack read the Treasurer's Report for May 2018. Cash on hand as of May 1, 2018 was \$1,471,312.70. Income as of May 31, 2018 was \$558,289.98. Disbursements as of May 31, 2018 were \$284,065.31. Transfers and adjustments –Transfer of \$14,000.00 from the Corporate Fund Account to the IMRF Fund Account to cover May payments, a transfer of \$13,000.00 from the Corporate Fund Account to the Social Security Account to cover May payments. There was an adjustment of \$75.00 due to a voided check. Cash on hand as of May 31, 2018 was \$1,745,612.37.

*Victor Zack moved the Board approve the May 2018 Treasurer's Report as presented with payment of the June 15, 2018 bills for \$110,168.89, and the June 1, 2018 payroll for \$100,186.92, and the June 15, 2018 payroll for \$100,138.86. Nancy Hackett seconded the motion. Roll call indicated: Ayes— Deanna Amann, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.*

Personal Property Replacement Tax received for FY 2017-2018 was \$223,113.49. The Lockport Township estimate for FY 2017-2018 is \$203,080.74.

2017 Levy Real Estate Distributions and Interest received to date was \$3,031,992.95. Percent received to date is 51.38%.

Current interest rates for money market accounts as of June 26, 2018 are as follows: Harris Bank—1.747%, Illinois Funds—1.890% and MB Financial Bank—1.050%.

### **DIRECTOR'S REPORT**

In addition to his written report, Scott Pointon stated the District is progressing with establishing all necessary accounts to enable PMA to begin investment services for the District in the new fiscal year.

Scott Pointon also detailed a recent meeting held with the Facilities Department that proved very productive. A special point of interest was how the District could improve inter-branch material deliveries. RAILS now only delivers materials to the Crest Hill Branch, so the District is responsible for transporting these materials, in a timely manner, to our other two branches so patrons can obtain materials requested from other libraries. One good course of action would be to purchase a small delivery van and not depend on use of the Outreach Department's vehicle. The Board asked Scott Pointon to bring pricing for such a vehicle to the next board meeting.

On Monday July 16, 2018 the Friends of the Library will have their next meeting at the Crest Hill Branch starting at 7:00 pm. The Friends will have a special commemoration honoring the late Jerry Myrick. The Crest Hill Book Nook will be named after Jerry Myrick. Pauline Myrick will be present and board members are invited to attend.

### **OLD BUSINESS**

#### BUILDING UPDATES

Roof leaks were resolved at the Crest Hill and Romeoville Branches, with both roofs still under warranties.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

### **NEW BUSINESS**

#### NAMING RIGHTS POLICY

The Board reviewed the policy before them.

*Ann Lopez-Caneva moved the Board adopt the Naming Rights Policy as presented. Nancy Hackett seconded the motion. All voted aye. Motion carried.*

### NANIA GAS CONTRACT

Scott Pointon explained the District currently uses a “broker” to obtain advantageous pricing on electricity and Nania Energy Advisors would provide a similar service for the District’s natural gas needs.

*Adam Woodworth moved the District enter into an agreement with Nania Energy Advisors to broker natural gas prices for the District. Christine Siegel seconded the motion. All voted aye. Motion carried.*

### REVIEW OF EXECUTIVE SESSION MINTUES

The Board reviewed the Executive Session Minutes before them.

*Adam Woodworth moved the Board release the November 28, 2017 Executive Session Minutes and leave all other Executive Sessions Minutes closed. Victor Zack seconded the motion. All voted aye. Motion carried.*

### SERVING OUR PUBLIC 3.0 – Chapter 12 – Safety

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

### ADJOURNMENT

*Ann Lopez-Caneva moved for adjournment at 8:28 p.m. Adam Woodworth seconded the motion. All voted aye. Motion carried.*