

**WHITE OAK LIBRARY DISTRICT
JULY 26, 2016
REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

CALL TO ORDER

Vice-President Adam Woodworth called the Regular Board Meeting to order at 7:00 p.m. Board members present: Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth and Victor Zack. Board member(s) absent: Deanna Amann.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS

Gayle Crompton thanked staff for providing her with board packets during her absence and congratulated the new board officers, acknowledging they would be successful in leading the District forward.

Nancy Hackett informed the Board the Romeoville Area Historical Society fundraiser held at Culvers in Romeoville on June 8, 2016 had raised over \$600.00.

MINUTES

Nancy Hackett moved to approve the June 28, 2016 Regular Board Meeting Minutes as presented. Victor Zack seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE—none

TREASURER'S REPORT

Treasurer Victor Zack read the Treasurer's Report for June 2016. Cash on hand as of June 1, 2016 was \$1,621,544.79. Income as of June 30, 2016 was \$2,207,553.06. Disbursements as of June 30, 2016 were \$984,252.39. Transfers and adjustments—\$19,300.00 was transferred to the IMRF Fund, \$17,750.00 was transferred to the Social Security Fund from the Corporate Fund to cover June payments. Adjustment to the Corporate Fund of \$48.75 was due to a voided check. Cash on hand as of June 30, 2016 was \$2,844,894.21.

Victor Zack moved the Board approve the June 2016 Treasurer's Report as presented with payment of the July 15, 2016 bills for \$788,945.90, the July 13, 2016 payroll for \$96,471.87, and the July 27, 2016 payroll of \$101,665.75. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$43,250.66. The Lockport Township estimate for FY 2016-2017 is not yet available.

2015 Levy Real Estate Distributions and Interest received to date was \$2,968,626.03. Percent received to date is 52.97%.

Current interest rates for money market accounts as of July 26, 2016 are as follows: Harris Bank—0.340%, Illinois Funds—0.360%, MB Financial Bank—0.300%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon reported he had sent a letter to the president of the Board of Trustees of the Plainfield Library District opening a dialog regarding a possible transfer of territory. The Board will be kept apprised of any developments.

OLD BUSINESS

BUILDING UPDATES

Lockport – Maintenance staff repaired ceiling pumps to prevent drain pan overflows.

Romeoville – Two yellow bollards were installed at the main building entrance to discourage patrons from parking in the “fire lane”. A small concrete pad was poured to allow an additional bike rack to be installed.

FINAL RESULTS FROM WOLD USER SURVEY

The Board reviewed the District user survey results. A significant number of patrons desired the District to be open longer on Friday, Saturday and Sundays. The Board is committed to the branches being opened 68 hours per week, with the successful passage of the upcoming referendum.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

APPROVAL OF RESOLUTION 2016/07-01

The Board reviewed the document before them.

Gayle Crompton moved the Board approve Resolution 2016/07-01 Resolution of the Board of Library Trustees of the White Oak Library District, Will County, Illinois, submitting a Proposition to the Voters at the General Election to be held on November 8, 2016, to Increase the Limiting Rate under the Illinois Property Tax Extension Limitation Law for the White Oak Library District, Will County, Illinois, by: An Additional amount equal to 0.0305% above the Limiting Rate for Levy Year 2015 and be Equal to 0.226% of the Equalized Assessed Value of the Taxable Property therein for Levy Year 2016. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

APPROVAL OF CHANGES TO WOLD PERSONNEL POLICY

The Board reviewed the proposed changes to the Personnel Policy. These changes are being driven by new provisions from the U.S. Department of Labor—Fair Labor Standards Act that will go into effect December 1, 2016. The new provisions will change the factors by which the District can declare an employee exempt from overtime pay. The District has also moved from annual staff evaluations to monthly coaching sessions for all staff. The proposed changes to the Personnel Policy will bring the District into compliance with the new laws and reflect the monthly staff coaching sessions.

Christine Siegel moved the Board approve the revised Personnel Policy, with noted changes, with the policy to become effective September 1, 2016. Victor Zack seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

APPROVAL OF STRATEGIC PLAN 2016-2021

The Board reviewed the document before them.

Nancy Hackett moved the Board approve the White Oak Library District Strategic Plan 2016 – 2021 as amended. Gordon Butler seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

DESIGNATE TRUSTEES TO AUDIT MINUTES

Gayle Crompton and Adam Woodworth will audit the Board minutes prior to the start of the August 23, 2016 Regular Board Meeting.

SERVING OUR PUBLIC 3.0 – Chapter 1—Core Standards

The Board reviewed the standards in question and determined the District is in compliance.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:09 p.m. Christian Siegel seconded the motion. All voted aye. Motion carried.