

**WHITE OAK LIBRARY DISTRICT
JUNE 24, 2014
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Ann Lopez-Caneva, and Victor Zack. Board member absent: Christine Siegel.

PUBLIC COMMENTS – none.

MINUTES

Nancy Hackett moved to approve the May 27, 2014 Regular Board Meeting Minutes as presented. Gordon Butler seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon had received a thank you note to staff from Mrs. Cizek regarding book donations she provided the District in honor of her late husband. The District attorney provided information on a recent state ruling regarding the Open Meetings Act. The gist of the ruling was that before a board takes any action on an item, it must be discussed in a manner understandable by the general public. The District's board already holds to this standard.

TREASURER'S REPORT

Treasurer Victor Zack read the Treasurer's Report for May 2014. Cash on hand as of May 1, 2014 was \$1,173,509.07. Income as of June 31, 2014 was \$1,281,656.64. Disbursements as of May 31, 2014 were \$377,285.82. Transfers and adjustments as of May 31, 2014 were as follows: \$14,000.00 was transferred from the Corporate Fund to the IMRF Fund to cover the May IMRF payment; \$12,000.00 was transferred from the Corporate Fund to the Social Security Fund to cover the May FICA payments; \$9,775.00 was transferred from the Corporate Fund to the Liability Fund to cover the May payment; the Bond Fund balance of \$2,011.91 was transferred to the Building Reserve Fund. Cash on hand as of May 31, 2014 was \$2,077,879.89. The Bond Levy Account had \$307,342.95 as of May 31, 2014.

A corrected bills listing was presented to the Board for review.

Personal Property Replacement Tax received to date totaled \$251,707.07. Lockport Township estimate for FY 2013-2014 is \$258,371.45.

2013 Levy Real Estate Distributions and Interest received to date was \$2,241,786.77. Percent received to date is 49.064%.

Current interest rate as of June 24, 2014 for money market accounts are as follows: Harris Bank—0.100%, Illinois Funds—0.012%, MB Financial Bank—0.200%.

Victor Zack moved the Board approve the May 2014 Treasurer's Report as presented, with the corrected bills listing for payments of the June 16, 2014 bills for \$93,511.83, the June 4, 2014 payroll for \$91,606.55, and the June 18, 2014 payroll for \$92,734.48. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Victor Zack. Nays—none. Motion carried.

DIRECTOR' S REPORT

Scott Pointon presented the brochure created by our real agent for the sale of the old Crest Hill facility. Scott Pointon will alert the agent the flyer has an incorrect street address. Scott Pointon reported the excellent statistics the District is achieving. As of this evening, June 24th, the District had circulated 609,705 items, with six more days till the end of our fiscal year. Our Summer Reading Program statistics are also impressive with total participants to date at 3,534. The breakdown is as follows: Adults- 437, Children – 2,636, and Teens- 461. At this time last year participation was 2,619, so we are already significantly ahead of that figure and will certainly have many more individuals sign up in the coming weeks.

OLD BUSINESS

BUILDING UPDATES

Crest Hill: While most of the landscape plantings and trees are thriving, there are three trees that may need to be replaced. As these are under warranty, we will have to wait for the prescribed time set by the landscape firm to determine when any replacement will occur. Scott Pointon will meet with the architects next week to discuss the dry wall cracking and what course of action to pursue.

Lockport: The proper front door has been installed. Sod will be placed on the 8th Street side and roped off to allow the grass to establish itself.

Old Canal Days was a success, with Scott Pointon obtaining six food truck vendors to participate in the event. The District received \$1,031.00 for obtaining the food trucks. Next year's plans would include more food variety and increased seating with adequate shade. The Canal Days Committee is also considering moving the date of event to avoid conflict with other regional festivals.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed

NEW BUSINESS

APPROVAL OF FY 2014/2015 SALARY SCALE

The Board reviewed the proposed salary scale, which incorporates an increase of \$1.00 in the starting salary for all classifications except Branch Managers. The starting pay increase adjustment would keep us competitive in the job market and is a necessary step.

Deanna Amann moved to approve the FY 2014/2015 Salary Scale as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Victor Zack. Nays—none. Motion carried.

APPROVAL OF CONTRACTORS' PAYMENTS

The Board reviewed the contractor's payment submitted for approval and payment.

Gayle Crompton moved the Board approve the contractor's certificate of payment to The Lombard Company for work at the Crest Hill Branch in the amount of \$2,912.00. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Victor Zack. Nays—none. Motion carried.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:03 p.m. Gordon Butler seconded the motion. All voted aye. Motion carried.