

**WHITE OAK LIBRARY DISTRICT
JUNE 27, 2017
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack.

Board member absent: Gayle Crompton.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS –none.

MINUTES

Adam Woodworth moved to approve the May 23, 2017 Regular Board Meeting Minutes, with an adjustment to place Ann Lopez-Caneva's name under "Public Present". Victor Zack seconded the motion. All voted ayes. Motion carried.

CORRESPONDENCE – none.

TREASURER'S REPORT

Treasurer Victor Zack read the Treasurer's Report for May 2017. Cash on hand as of May 1, 2017 was \$1,210,385.69. Income as of May 31, 2017 was \$449,028.17. Disbursements as of May 31, 2017 were \$411,649.79. Transfers and adjustments –Adjustment of \$21,000.00 was transferred from the Corporate Fund Account to the IMRF Fund Account to cover May IMRF payments, and \$19,000.00 was transferred from the Corporate Fund Account to the Social Security Fund Account to cover May payments. Cash on hand as of May 31, 2017 was \$1,247,764.07.

Victor Zack moved the Board approve the May 2017 Treasurer's Report as presented with payment of the June 15, 2017 bills for \$108,317.86, and the June 14, 2017 payroll for \$95,894.34, and the June 28, 2017 payroll for \$99,101.84. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$266,642.93. The Lockport Township estimate for FY 2016-2017 is \$214,504.70.

2016 Levy Real Estate Distributions and Interest received to date was \$2,880,177.00. Percent received to date is 50.47%.

Current interest rates for money market accounts as of June 27, 2017 are as follows: Harris Bank—0.794%, Illinois Funds—0.924% and MB Financial Bank—0.450%.

DIRECTOR'S REPORT

Scott Pointon presented the Board a report showing the percentages of checkouts at each Pinnacle Library

that were filled with a library's own holdings. This report covered the time period of January 2016 – December 2016. White Oak Library District has a healthy 90.23% of checkouts filled with our own holdings. Scott Pointon and the Board discussed the potential ramifications to future library services if the proposed four year property tax freeze is enacted in conjunction with an increase in the state income tax. Deanna Amann commented on the value and success of the recent Lockport Branch programs— Mammals and More and Researching Your Home's History. Ann Lopez-Caneva stated the Lockport Branch book cart drill team was a great success in the Old Canals Day Parade.

The Crest Hill property at 1298 Theodore, Crest Hill, will be discussed at an upcoming Crest Hill Zoning Committee Meeting, where consideration will be given to re-zoning the property.

Both Crest Hill and Romeoville Branches have received notification they are official passport acceptance facilities. The Lockport Branch should receive their notification shortly. The staff members trained to be passport acceptance agents are anxious to get started and make this valuable service available to our public.

OLD BUSINESS

BUILDING UPDATES

Romeoville Branch --Indicom Electric is working on outdoor lighting issues. The Friends are still committed to rehabilitating the planter beds in the sunken courtyards, but work has not yet begun.

There were no building issues at the Crest Hill or Lockport Branches.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

APPROVAL OF STRATEGIC PLAN 2017 - 2022

The Board reviewed the updates to the strategic plan. Because of the failure to pass an operating rate referendum, some of the goals the District wanted to achieve had to be moved forward in the plan. Our library card holder amount has already grown to over 45, 000. One of the goals for the July1, 2017 – June 30, 2018 period is to “conduct library card sign-up campaign to boost total number of card holders to 46,000”. The District will easily surpass this goal relatively soon. The Board discussed various means of fundraising, including obtaining grants and corporate sponsorships.

Adam Woodworth moved the Board accept the White Oak Library District Strategic Plan 2017 – 2018 as presented. Nancy Hackett seconded the motion. All voted aye. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 12 – Safety

The Board reviewed the standards in question and determined the District is in compliance.

ADJOURNMENT

Adam Woodworth moved for adjournment at 8:20 p.m. Victor Zack seconded the motion. All voted aye. Motion carried.