

**WHITE OAK LIBRARY DISTRICT  
MAY 31, 2016  
REGULAR BOARD MEETING @ 7:00 PM  
CREST HILL BRANCH**

**CALL TO ORDER**

President Gordon Butler called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Board member(s) absent: Gayle Crompton, Christine Siegel, and Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec.

**PUBLIC COMMENTS**

Nancy Hackett informed the Board the Romeoville Area Historical Society will be having a fund raiser at the Culver's in Romeoville on June 8, 2016.

**MINUTES**

*Nancy Hackett moved to approve the April 26, 2016 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**—none

**TREASURER'S REPORT**

In the absence of Treasurer Victor Zack, Vice-President Deanna Amann read the Treasurer's Report for April 2016. Cash on hand as of April 1, 2016 was \$1,397,031.04. Income as of April 30, 2016 was \$11,964.35. Disbursements as of April 30, 2016 were \$292,658.90. Transfers and adjustments – \$13,300.00 was transferred to the IMRF Fund and \$12,450.00 was transferred to the Social Security Fund from the Corporate Fund. Adjustment to the Corporate Fund of \$1,327.91 was due to reissuing of payment to MetLife for checks voided in March that were lost in the mail. Cash on hand as of April 30, 2016 was \$1,115,008.58.

*Deanna Amann moved the Board approve the April 2016 Treasurer's Report as presented with payment of the May 16, 2016 bills for \$113,128.90, the May 4, 2016 payroll for \$96,838.12, and the May 18, 2016 payroll of \$97,633.55. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$237,868.20. The Lockport Township estimate for FY 2015-2016 is \$265,774.02.

2015 Levy Real Estate Distributions and Interest received to date was \$638,658.19. Percent received to date is 12.20%.

Current interest rates for money market accounts as of May 31, 2016 are as follows: Harris Bank—0.292%, Illinois Funds—0.297%, MB Financial Bank—0.300%.

## **DIRECTOR'S REPORT**

In addition to his written report, Scott Pointon informed the Board our insurance brokers had presented a variety of health insurance quotes for consideration, and ultimately the decision was made to stay with Blue Cross Blue Shield. The increase in premium costs has been budgeted for, but the Board can choose to change health insurance providers at any time in the future. The District is under no contract with Blue Cross Blue Shield. Staff has also been offered various coverage options they may choose through Blue Cross Blue Shield.

## **OLD BUSINESS**

### **BUILDING UPDATES**

The Crest Hill property at 1298 Theodore Street was shown to a potential buyer, but no further interest was shown. The Board may consider a future price adjustment.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

## **NEW BUSINESS**

### **ELECTION OF OFFICERS**

Scott Pointon opened the nominations for the office of president. *Gordon Butler nominated Deanna Amann.*

Scott Pointon called for further nominations for the office three times. No other nominations were made. The nominations were closed

*Roll call on the above nomination indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none.*

Deanna Amann was elected to the office of President of the White Oak Library District.

Deanna Amann opened the nominations for the office of vice-president. *Gordon Butler nominated Adam Woodworth.*

Deanna Amann called for further nominations for the office three times. No other nominations were made. The nominations were closed.

*Roll call on the above nomination indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none.*

Adam Woodworth was elected to the office of Vice-President of the White Oak Library District.

Deanna Amann opened the nominations for the office of secretary. *Gordon Butler nominated Nancy Hackett.*

Deanna Amann called for further nominations for the office three times. No other nominations were made. The nominations were closed

***Roll call on the above nomination indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none.***

Nancy Hackett was elected to the office of Secretary of the White Oak Library District.

Deanna Amann opened the nominations for the office of treasurer. ***Adam Woodworth nominated Victor Zack.***

Deanna Amann called for further nominations for the office three times. No other nominations were made. The nominations were closed

***Roll call on the above nomination indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none.***

Victor Zack was elected to the office of Treasurer of the White Oak Library District.

#### NON-RESIDENT CARD DECISION

Scott Pointon reviewed the reasoning for the existence of a non-resident card. Scott Pointon stated he had discovered that by using the State's own rules as a determining factor, the White Oak Library District would not be the primary library that those living in an un-served area would approach to purchase a non-resident card. It was further determined that the District's participation in this program is completely voluntary and that by choosing not to participate, the District would not incur any adverse effects. Scott Pointon recommended the Board vote not to participate in the Public Library Non-Resident Card Services program for FY 2016-2017.

***Adam Woodworth moved the Board not participate in the Public Library Non-Resident Card Services program for FY 2016-2017. Nancy Hackett seconded the motion. All voted aye. Motion carried.***

#### APPROVAL OF FY 2016-2017 PREVAILING WAGE ORDINANCE

The Board reviewed the ordinance before them.

***Gordon Butler moved the Board adopt Ordinance No. 2016-165 Prevailing Wage Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2016 to June 30, 2017. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none. Motion carried.***

#### APPROVAL OF FY 2016-2017 MEETING DATE ORDINANCE

The Board reviewed the meeting date ordinance for the fiscal year July 1, 2016 to June 30, 2017. All Board members agreed upon the dates presented.

***Adam Woodworth moved the Board adopt Ordinance No. 2016-166 Public Meetings Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2016 to June 30, 2017. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none.***

**REVIEW OF EXECUTIVE SESSION MINUTES**

The Board reviewed the Executive Session Minutes before them.

*Adam Woodworth moved the following Executive Session Minutes be released for public view: March 26, 2013, October 22, 2013, November 26, 2013, February 25, 2014, and November 24, 2015. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, and Adam Woodworth. Nays—none. Motion carried.*

**SERVING OUR PUBLIC 3.0 – Chapter 11 – System & ILLINET Membership Responsibilities.**

The Board reviewed the standards in question and determined the District is in compliance.

**ADJOURNMENT**

*Nancy Hackett moved for adjournment at 8:02 p.m. Gordon Butler seconded the motion. All voted aye. Motion carried.*