

**WHITE OAK LIBRARY DISTRICT  
MAY 28, 2019  
REGULAR BOARD MEETING @ 7:00 PM  
CREST HILL BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.

Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth.

Board member absent: Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec.

Guests present: Clare Briner, Patti Sacco, Michelle Smith, Ben Smith, and Scott Smith.

**PUBLIC COMMENTS**

Deanna Amann welcomed the guests to the meeting and extended another welcome to newly elected trustee Zach Binkley.

**AGENDA CHANGE**

Deanna Amann requested the Board change the order of the agenda to have “Recognition of Campaign Volunteers” be addressed next. All board members agreed.

**OLD BUSINESS**

**RECOGNITION OF CAMPAIGN VOLUNTEERS**

Scott Pointon and the entire Board acknowledged all the volunteers in the audience, and those not able to attend the meeting, for their work in assisting the District’s referendum efforts. The Board thanked the campaign volunteers for their contributions and their continued commitment and passion for improving our District.

The Board resumed the regular agenda order.

**MINUTES**

Board members reviewed the minutes.

*Nancy Hackett moved to approve the April 23, 2019 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.*

Deanna Amann stated the Board was grateful for all those who worked on the Citizens’ Referendum Committee.

**CORRESPONDENCE**

Scott Pointon stated that Gayle Crompton had received congratulation letters from State Representatives Larry Walsh Jr. and Jim Durkin on her re-election to the position of library trustee. Zach Binkley also received congratulations from Larry Walsh Jr. Board members received invitations to the ribbon cutting for the James P. Sczepaniak Museum of the Romeoville

Area Historical Society to be held on Saturday, June 8, 2019 at 1:00 pm.

### **TREASURER'S REPORT**

In the absent of Treasurer Victor Zack, Vice-President Adam Woodworth read the Treasurer's Report for April 2019. Cash on hand as of April 1, 2019 was \$1,870,300.91. Income as of April 30, 2019 was \$73,970.29. Disbursements as of April 30, 2019 were \$337,659.00. There were no transfers or adjustments. Cash on hand as of April 30, 2019 was \$1,606,612.20.

*Adam Woodworth moved the Board approve the April 2019 Treasurer's Report as presented, with payment of the May 15, 2019 bills of \$124,806.70, the May 3, 2019 payroll of \$106,441.61, and the May 17, 2019 payroll of \$101,585.75. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

Personal Property Replacement Tax received for FY 2018-2019 was \$138,322.66. The Lockport Township estimate for FY 2018-2019 is \$207,514.49.

2018 Levy Real Estate Distributions and Interest received to date was \$309,832.56. Percent received to date is 5.09%.

Additional information regarding interest rates – see PMA Investments Report.

### **DIRECTOR'S REPORT**

In addition to his written report, Scott Pointon stated the District had accumulated \$30,652.00 in passport income since the beginning of this fiscal year. This is the second year the District has been offering passport services, which are a great success with the public. The District's SRC (summer reading challenge) had its "soft rollout" on Monday, May 21, 2019. District-wide there are 1,264 individuals signed up thus far, which is a very successful start for the program.

Scott Pointed noted the upcoming June board meeting will include updating the District's Strategic Plan. Board members should consider options for moving forward with various initiatives included in the strategic plan. Some discussion points for the plan could include future referendum options, construction of an Outreach Department/garage in Crest Hill, and establishing a digital media lab in Romeoville. Board members discussed when the District should conduct another public engagement survey. The last survey was completed in 2014/15.

### **OLD BUSINESS**

#### RECOGNITION OF CAMPAIGN VOLUNTEERS

Addressed earlier in the agenda.

#### BUILDING UPDATES

Scott Pointon stated he had visited all three facilities with a ComEd engineer assessing the District's electricity needs as part of ComEd's Energy Efficiency Program. A review of the buildings is the first step in determining which incentives the District can use to reduce energy consumption. In terms of electrical usage, the Romeoville Branch would be considered a "large"

facility and Lockport categorized as “small”. The Crest Hill Branch is yet to be determined regarding usage category. Incentives for savings are better for smaller buildings, so it would be beneficial to have the Crest Hill Branch fall within this category. A major savings would be accomplished by changing our current bulbs to LED bulbs, which are estimated to operate at 1/3 the cost. Scott Pointon will keep the Board apprised of progress with this initiative.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel – none needed.

## **NEW BUSINESS**

### **SWEARING IN OF NEWLY ELECTED TRUSTEES**

President Deanna Amann administered the oath of office to returning trustee Gayle Crompton and newly elected trustee Zach Binkley. The Board congratulated and welcomed both individuals.

Outgoing trustee Victor Zack was absent from the meeting, but Deanna Amann and the Board stated they wished to express their thanks and appreciation for his years of service to the District.

### **ELECTION OF BOARD OFFICERS**

Scott Pointon opened the nominations for the office of president.

***Adam Woodworth nominated Deanna Amann. Ann Lopez-Caneva seconded the nomination.***

Scott Pointon called for further nominations for the office of president three times. No other nominations were made. The nominations were closed.

***Voice vote on the above nomination. All voted aye.***

Deanna Amann was elected to the office of president.

Deanna Amann opened the nominations for the office of vice-president.

***Ann Lopez-Caneva nominated Adam Woodworth. Gayle Crompton seconded the nomination.***

Deanna Amann called for further nominations for the office of vice-president three times. No other nominations were made. The nominations were closed.

***Voice vote on the above nomination. All voted aye.***

Adam Woodworth was elected to the office of vice-president.

Deanna Amann opened nominations for the office of treasurer.

***Adam Woodworth nominated Ann Lopez-Caneva. Christine Siegel seconded the nomination.***

Deanna Amann called for further nominations for the office of treasurer three times. No other nominations were made. The nominations were closed.

***Voice vote on the nomination. All voted aye.***

Ann Lopez-Caneva was elected to the office of treasurer.

Deanna Amann opened nominations for the office of secretary.

***Gayle Crompton nominated Nancy Hackett. Adam Woodworth seconded the nomination.***

Deanna Amann called for further nominations for the office of secretary three times. No other nominations were made. The nominations were closed.

***Voice vote on the nomination. All voted aye.***

Nancy Hackett was elected to the office of secretary.

#### **FY 19-20 MEETING DATE ORDINANCE**

The Board reviewed the two options before them. The first option had meeting date locations rotating every four months between the three facilities. The second option had meeting date locations rotating every three months between the three facilities.

***Adam Woodworth moved the Board adopt option two of Ordinance No. 2019-183 – Public Meeting Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2019 to June 30, 2020. Christine Siegel seconded the motion. Roll call indicated: Ayes—Zach Binkley, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth. Nays—Gayle Crompton. Abstain—Deanna Amann. Motion carried.***

#### **FY 19-20 NON-RESIDENT CARD PROGRAM**

Scott Pointon reviewed the reasoning for the existence of a non-resident card. Scott Pointon stated he had discovered that by using the State's own rules as a determining factor, the White Oak Library District would not be the primary library that those living in an un-served area would approach to purchase a non-resident card. It was further determined that the District's participation in this program is completely voluntary and that by choosing not to participate, the District would not incur any adverse effects. Scott Pointon recommended the Board vote not to participate in the Public Library Non-Resident Card Services program for FY 2019-2020.

***Adam Woodworth moved the Board not participate in the Public Library Non-Resident Card Services program for FY 2019-2020. Gayle Crompton seconded the motion. All voted aye. Motion carried.***

#### **SERVING OUR PUBLIC 3.0 – Chapter 11 – System & ILLINET Membership Responsibilities**

The Board reviewed the standards in question and determined the District is meeting its obligations.

**ADJOURNMENT**

*Christine Siegel moved for adjournment at 8:11 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.*