

**WHITE OAK LIBRARY DISTRICT
MAY 22, 2018
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth.

Board members absent: Ann Lopez-Caneva and Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS

Board member Christine Siegel stated she had attended the funeral service for Jerry Myrick, Friends of the Library member. Former White Oak Library staff spoke about their experiences working with Mr. Myrick. Scott Pointon said the Friends of the Library are planning to commemorate Jerry Myrick's service to the District and the Friends of the Library with a plaque and a gathering with Mrs. Myrick in attendance. Scott Pointon will alert board members regarding the future date of the event.

MINUTES

Nancy Hackett presented the minutes.

Nancy Hackett moved to approve the April 24, 2018 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE – none.

TREASURER'S REPORT

In the absence of Treasurer Victor Zack, Vice-President Adam Woodworth read the Treasurer's Report for April 2018. Cash on hand as of April 1, 2018 was \$1,666,377.97. Income as of April 30, 2018 was \$122,642.52. Disbursements as of April 30, 2018 were \$317,707.79. Transfers and adjustments – Transfer of \$13,000.00 from the Corporate Fund Account to the IMRF Fund Account to cover April payments, a transfer of \$12,500.00 from the Corporate Fund Account to the Social Security Account to cover April payments, and a transfer of \$11,700.00 from the Corporate Fund Account to the Liability Insurance Fund Account to cover April payments. Cash on hand as of April 30, 2018 was \$1,471,312.70.

Adam Woodworth moved the Board approve the April 2018 Treasurer's Report as presented with payment of the May 15, 2018 bills for \$96,603.53, and the May 2, 2018 payroll for \$96,587.28, and the May 18, 2018 payroll for \$100,275.19. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$223,113.49. The Lockport Township estimate for FY 2017-2018 is \$203,080.74.

2016 Levy Real Estate Distributions and Interest received to date was \$5,698,856.76. Percent received to date is 99.85%.

Current interest rates for money market accounts as of May 22, 2018 are as follows: Harris Bank—1.662%, Illinois Funds—1.744% and MB Financial Bank—1.050%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon stated that all open District positions had been filled. District health insurance for staff will renew with an increase of 8%. The Board has till August 20, 2018 to place a referendum question regarding a tax rate increase on the November 2018 ballot. This item will be placed on the Board agenda for consideration in June and July.

OLD BUSINESS

BUILDING UPDATES

Mulching has been accomplished at all three branches.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

ELECTION OF BOARD OFFICERS

Scott Pointon opened the nominations for the office of president. Adam Woodworth nominated Deanna Amann. Gayle Crompton seconded the nomination. Scott Pointon called for further nominations for the office three times. No other nominations were made. The nominations were closed.

Roll call on the above nomination indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none.

Deanna Amann was elected to the office of President of the White Oak Library District

Deanna Amann opened the nominations for the office of vice-president. Gayle Crompton nominated Adam Woodworth. Christine Siegel seconded the nomination.

Deanna Amann called for further nominations for the office three times. No other nominations were made. The nominations were closed.

Roll call on the above nomination indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none.

Adam Woodworth was elected to the office of Vice-President of the White Oak Library District.

Deanna Amann opened the nominations for the office of secretary. Gayle Crompton nominated Nancy Hackett. Adam Woodworth seconded the nomination.

Deanna Amann called for further nominations for the office three times. No other nominations were

made. The nominations were closed

Roll call on the above nomination indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none.

Nancy Hackett was elected to the office of Secretary of the White Oak Library District.

Deanna Amann opened the nominations for the office of treasurer. Christine Siegel nominated Victor Zack. Gayle Crompton seconded the nomination.

Deanna Amann called for further nominations for the office three times. No other nominations were made. The nominations were closed

Roll call on the above nomination indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none.

Victor Zack was elected to the office of Treasurer of the White Oak Library District.

FY 18/19 MEETING DATE ORDINANCE

The Board reviewed the meeting date ordinance for fiscal year July 1, 2018 to June 30, 2019. All Board members agreed upon the dates in the ordinance.

Gayle Crompton moved the Board adopt Ordinance No. 2018-178—Public Meetings Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2018 to June 30, 2019. Christine Siegel seconded the motion. All voted aye. Motion carried.

FY 18/19 PREVAILING WAGE ORDINANCE

The Board reviewed the ordinance before them.

Nancy Hackett moved the Board adopt Ordinance No. 2018-179 – Prevailing Wage Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2018 to June 30, 2019. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

FY 18/19 NON-RESIDENT CARD PROGRAM

Scott Pointon reviewed the reasoning for the existence of a non-resident card. Scott Pointon stated he had discovered that by using the State's own rules as a determining factor, the White Oak Library District would not be the primary library that those living in an un-served area would approach to purchase a non-resident card. It was further determined that the District's participation in this program is completely voluntary and that by choosing not to participate, the District would not incur any adverse effects. Scott Pointon recommended the Board vote not to participate in the Public Library Non-Resident Card Services program for FY 2018-2019.

Christine Siegel moved the Board not participate in the Public Library Non-Resident Card Services program for FY 2018-2019. Adam Woodworth seconded the motion. All voted aye. Motion carried.

APPROVAL OF REVISED CIRCULATION POLICY

The Board reviewed the proposed changes to the Circulation Policy. Changes included resident institutional borrower cards being valid for one year instead of three. There were also changes to the District's policy on lost and damaged materials. The Board agreed with all of the changes.

Adam Woodworth moved the Board adopt the revised Circulation Policy as presented. Nancy Hackett seconded the motion. All voted aye. Motion carried.

REVIEW OF EXECUTIVE SESSION MINUTES – not addressed at this time.

SERVING OUR PUBLIC 3.0 – Chapter 11 – System & ILLINET Membership Responsibilities

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Adam Woodworth moved for adjournment at 8:01 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.