

**WHITE OAK LIBRARY DISTRICT
MAY 22, 2012
REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Board members absent: Adam Sulich.

PUBLIC COMMENTS—none.

MINUTES

Gayle Crompton moved to approve the April 24, 2012 Regular Board Minutes as presented. Gordon Butler seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Deanna Amann read the Treasurer’s Report for April 2012. Cash on hand as of April 1, 2012 was \$15,906,576.12. Income as of April 30, 2012 was \$66,272.89. Disbursements as of April 30, 2012 were \$853,604.78. Transfers and adjustments—\$57,783.27 was transferred from the MB Financial Bank Money Market Bond Account to the Harris Corporate Fund Account to cover smaller bond expenses. Cash on hand as of April 30, 2012 was \$15,119,244.23. Cash on hand in the Bond Accounts as of April 30, 2012 was \$14,266,394.34.

Deanna Amann moved to approve the April 2012 Treasurer’s Report as presented, with the payment of the May 15, 2012 bills for \$645,740.62, the May 9, 2012 payroll of \$77,003.25, and the May 23, 2012 payroll of \$78,771.67. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$224,575.35. The Township estimate to be received for Fiscal Year 2011-2012 is \$221,853.98.

2011 Levy Real Estate Distributions and Interest received to date was \$84,652.02. Percentage received to date is 1.949%.

Current interest rates as of May 22, 2012 for money market accounts are as follows: Harris Bank—0.101% and Illinois Funds—0.091%.

DIRECTOR’S REPORT

In addition to his written report, Scott Pointon stated that House Bill 3637, introduced by House Speaker Michael Madigan, which intended to use the Personal Property Replacement Tax to fund teacher’s pension program, was dropped at the committee level. While this is certainly good news, a similar proposal may be introduced at a future date.

OLD BUSINESS

BUILDING UPDATES

Crest Hill—The Crest Hill groundbreaking will be held on Tuesday, June 12th at 11:00 a.m. at the property site.

Lockport—The Lockport groundbreaking may occur sometime in June.

Romeoville—Work is quickly progressing, with landscaping being done and all fencing surrounding the library removed. The Romeoville Branch Library will be closed from June 1st – June 17th to relocate the children’s department to its new home on the upper level and to spread the adult collection throughout the lower level. The branch will reopen to the public on Monday, June 18th, with the Friends of the Library acting as guides to the public and providing refreshments. The Romeoville Chamber of Commerce will conduct a ribbon cutting on June 21st and a formal reception will be held on Friday, June 29th. The FOL are also undertaking the landscape work in both courtyards. Hassert Landscaping will be donating expertise and some supplies.

PINNACLE UPDATE

The Polaris transition is on schedule with our new card catalog going “live” on June 14th. Intensive training is ongoing for all District staff.

EXECUTIVE SESSION—Real Property—none needed.

EXECUTIVE SESSION—Personnel—none needed.

NEW BUSINESS

ELECTION OF OFFICERS

Scott Pointon opened the nominations for the office of president.

Deanna Amann nominated Ann Lopez-Caneva. Nancy Hackett seconded the nomination. No other nominations were made.

Nancy Hackett moved Ann Lopez-Caneva be elected president by acclamation. Gayle Crompton seconded the motion. All voted aye. Motion carried.

Ann Lopez-Caneva was elected to the office of president by acclamation.

President Ann Lopez-Caneva opened the nominations for the office of vice-president.

Gordon Butler nominated Adam Sulich. No one seconded the motion.

Christine Siegel nominated Gordon Butler. Gayle Crompton seconded the nomination. No other nominations were made.

Nancy Hackett moved Gordon Butler be elected vice-president by acclamation. Gayle Crompton seconded the motion. All voted aye. Motion carried.

Gordon Bulter was elected to the office of vice-president by acclamation.

President Ann Lopez-Caneva opened the nominations for the office of treasurer.

Gayle Crompton nominated Deanna Amann. Christine Siegel seconded the nomination. No other nominations were made.

Gayle Crompton moved that Deanna Amann be elected treasurer by acclamation. Nancy Hackett seconded the motion. All voted aye. Motion carried.

Deanna Amann was elected to the office of treasurer.

President Ann Lopez-Caneva opened nominations for the office of secretary.

Deanna Amann nominated Nancy Hackett. Nancy Hackett declined the nomination.

Christine Siegel nominated Gayle Crompton. Gordon Butler seconded the nomination. No other nominations were made.

Deanna Amann moved that Gayle Crompton be elected secretary by acclamation. Nancy Hackett seconded the motion. All voted aye. Motion carried.

Gayle Crompton was elected to the office of secretary.

PREVAILING WAGE ORDINANCE

The Board reviewed the ordinance before them.

Nancy Hackett moved the Board adopt Ordinance No. 2012-146 – Prevailing Wage Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2012 to June 30, 2013. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Bulter, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

MEETING DATE ORDINANCE

Scott Pointon reviewed the meeting date ordinance for fiscal year July 1, 2012 to June 30, 2013. All Board members agreed upon the dates.

Nancy Hackett moved the Board adopt Ordinance No. 2012-145—Public Meetings Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2012 to June 30, 2013. All voted aye. Motion carried.

NON-RESIDENT CARD FEE

Scott Pointon reviewed the process by which the non-resident card fee is calculated. The District uses the general mathematical formula, which resulted in a fee calculated to be \$122.00 for an individual desiring to purchase a library card in the White Oak Library District for the period of one year. Our annual fee has dropped \$4.00 from last year's calculations.

Gordon Bulter moved the Board adopt the new non-resident card fee of \$122.00. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

PER CAPITA REVIEW OF ILLINOIS LIBRARY LAW AND RULES

The Board reviewed the Illinois Library Laws and Rules. The library laws and rules cover the supplemental taxes that public libraries may impose and such a review is hoped to heighten awareness of the powers of the Board as described in the Illinois Compiled Statutes. This review is a requirement to enable the District to apply for the FY 2013 Illinois Public Library Per Capita Grant. The District currently imposes all allowable supplemental taxes and takes full advantage of all taxing opportunities.

MEETING ROOM POLICY

Scott Pointon presented a revised meeting room policy for the Board's consideration. As the District will

soon have a vastly improved meeting room for public use at the Romeoville Branch and subsequently such rooms also available at the Crest Hill and Lockport Branches after their construction and renovation, a new and more comprehensive meeting room policy was needed. The Board thanked Scott Pointon for this superior meeting room policy. The Board will review the policy and bring back considerations at the June 26, 2012 Regular Board Meeting.

LOCKPORT CLOSURE FOR CANAL DAYS

The Board agreed it would be prudent to close the Lockport Branch on Saturday, June 16th and Sunday, June 17th during Canal Day festivities, as the Lockport Branch would have no available parking for staff or patrons.

APPROVAL OF CONTRACTOR'S PAYMENTS

The Board reviewed the contractor's payments submitted.

Gayle Crompton moved the Board approve the contractor's certificate of payment to The Lombard Company in the amount of \$285,397.00. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Bulter, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

Deanna Amann moved the Board approve the contractor's certificate of payment to DEM Services, Inc. in the amount of \$128,160.00. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

Deanna Amann moved the Board approve the contractor's certificate of payment to DEM Services, Inc. in the amount of \$26,046.26. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION—Chapter 11—System & ILLINET Responsibilities

The District belongs to a system and honors all the responsibilities such membership entails.

ADJOURNMENT

Gordon Butler moved for adjournment at 8:15 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.