

WHITE OAK LIBRARY DISTRICT
APRIL 28, 2015
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Board member absent: Gordon Butler

Staff present: Scott Pointon and Beverly Krakovec.

Public Present: Newly elected trustee Adam Woodworth

PUBLIC COMMENTS – none.

Ann Lopez-Caneva and fellow board members welcomed newly elected trustee Adam Woodworth. All board members and staff present congratulated Deanna Amann and Christine Siegel on their successful re-election to the Board.

MINUTES

Nancy Hackett moved to approve the March 24, 2015 Regular Board Meeting Minutes as presented. Victor Zack seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon displayed a thank you note from Ann Lopez-Caneva to the Board and staff for the plant sent for her mother's wake. Ann Lopez-Caneva has also sent a note stating she had made a donation to the District to purchase bilingual children's books for the Lockport Branch. All Board members thanked Ann Lopez-Caneva for her consideration in this matter.

A. Vito Martinez School in Romeoville sent a thank you/picture of grateful students for Romeoville staff bringing books to their location.

TREASURER'S REPORT

Treasurer Victor Zack read the Treasurer's Report for March 2015. Cash on hand as of March 1, 2015 was \$1,555,073.68. Income as of March 31, 2015 was \$22,955.11. Disbursements as of March 31, 2015 were \$290,060.26. Transfers and adjustments-- Transfers of \$13,000.00 were made from the Corporate Fund to the IMRF Fund, \$12,500.00 to the Social Security Fund, and \$17,500.00 to the Building Maintenance Fund to cover March payments. Cash on hand as of March 31, 2015 was \$1,287,968.53. The Bond Levy Account had \$1.21(interest) in it as of March 31, 2015.

Victor Zack moved the Board approve the March 2015 Treasurer's Report, as presented, with the payment of the April 15, 2015 bills for \$90,607.44, the April 8, 2015 payroll for \$93,888.25, and the April 22, 2015 payroll of \$93,543.22. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$207,873.10. The Lockport Township estimate for FY 2014-2015 is \$258,026.74.

2013 Levy Real Estate Distributions and Interest received to date was \$4,547,074.80. This includes a Mobile Home Distribution received at the end of January. Percent received to date is 99.518%.

Current interest rates for money market accounts as of April 28, 2015 are as follows: Harris Bank—0.100%, Illinois Funds—0.21%, MB Financial Bank—0.200%.

DIRECTOR' S REPORT

Scott Pointon stated no further information has been announced by the State regarding any upcoming changes in the minimum wage.

OLD BUSINESS

BUILDING UPDATES

Crest Hill – No new interest has been shown in the Crest Hill property at 1298 Theodore St. Victor Zack questioned if this property could be utilized just as a storage facility. Scott Pointon thought that long as the purchaser met all the codes for usage, there should not be a reason that would preclude the property's use as a storage facility.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

2015/2016 WORKING BUDGET PROPOSAL

The Board reviewed the working budget proposal. On the income side, the District's tax funds went up a small amount to \$3,411,292.00. All other income lines were also reviewed. Expense lines were reviewed, with Scott Pointon noting that he has increased the salary, IMRF, and Social Security and Medicare lines as a provision for a minimum wage increase. Such an increase would safe-guard the District if the state enacted a minimum wage increase. Our expenses for material purchase are down slightly to 11.6 %. The recommended standard is 12%. The District will be adding another downloadable e-book service as part of a state-wide consortium. All Pinnacle libraries will be taking part in this initiative, which will cost our District \$3,000.00. This is money well spent, as our e-book and e-audio book circulation is steadily growing each month. Our computer communications costs stayed steady, but because of an advantageous offer from AT&T, we will be able to increase our connectivity to 50mbs per building with very little cost increase. New line items were created to fund Comocopolis and staff in-service sessions.

Gayle Crompton moved the Board approve the 2015/2016 Working Budget as presented. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

REVIEW OF EXECUTIVE SESSION MINUTES

Ann Lopez-Caneva called for an Executive Session for a review of Executive Session Minutes.

Gayle Crompton moved the Board go into Executive Session for the purpose of reviewing Executive Session Minutes and invited Director Scott Pointon, Assistant Director Beverly Krakovec, and newly elected trustee Adam Woodworth to attend the session. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

The Board went into Executive Session at 8:04 pm.

Christine Siegel moved the Board go back into Regular Session. Gayle Crompton seconded the motion,. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

The Board resumed Regular Session at 8:20 pm.

Gayle Crompton moved the following Executive Session Minutes be released for public view: November 27, 2012, February 20, 2013, and December 17, 2013. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

SERVING OUR PUBLIC 3.0: Chapter 10—Marketing, Promotion & Collaboration

The Board reviewed the standards in question. The District accomplishes many of the standards indicated.

Scott Pointon discussed an option the District is going to initiate to maximize the number of households receiving the print edition of our newsletter. Allegra Print and Imaging, our current newsletter design and distribution company, devised a rotating mail route sequence for newsletter mailings that would provide every household in the District a print newsletter two times per year. This option would greatly increase our coverage to all patrons with a cost increase the District could absorb. The new mailing sequence is slated to begin in the new fiscal year. Some board members were concerned individuals who currently have every issue of the newsletter mailed to them would now only have two issued mailed. Scott Pointon said that patrons can always come into our branches to pick up a copy of the print newsletter, or elect to have the newsletter in electronic form via email.

ADJOURNMENT

Deanna Amann moved for adjournment at 8:38 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.