

**WHITE OAK LIBRARY DISTRICT**  
**APRIL 25, 2017**  
**REGULAR BOARD MEETING @ 7:00 PM**  
**CREST HILL BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack.

Board members absent: Gordon Butler and Adam Woodworth.

Staff present: Scott Pointon and Beverly Krakovec.

**PUBLIC COMMENTS** –none.

Removed agenda item - PUBLIC SALE OF SURPLUS PROPERTY, which was included on the agenda in error.

**MINUTES**

*Nancy Hackett moved to approve the March 25, 2017 Regular Board Meeting Minutes as presented. Victor Zack seconded the motion.* It was noted there is an extra period at the end of the sentence “2015 Levy Real Estate Distribution and interest received to date was \$5,589,080.84”. The extra period will be removed.

**CORRESPONDENCE**

Scott Pointon noted the District has received its Per Capita award letter from the state in the amount of \$60,429.24. This is 77.6 cents per District resident, as opposed to the \$1.25 per resident which the District normally would have been receiving if the State’s financial situation was normal.

The District has received IMRF notification that its employer contribution rate to the IMRF fund will be reduced from 9.55% to 9.3% due to IMRF’s successful return on investments.

**TREASURER’S REPORT**

Treasurer Victor Zack read the Treasurer’s Report for March 2017. Cash on hand as of March 1, 2017 was \$1,673,453.63. Income as of March 31, 2017 was \$35,525.95. Disbursements as of March 31, 2017 were \$275,607.41. Transfers and adjustments –Adjustment of \$13,000.00 was transferred from the Corporate Fund Account to the IMRF Fund Account to cover March IMRF payments, and \$13,000.00 was transferred from the Corporate Fund Account to the Social Security Fund Account to cover April payments. Cash on hand as of March 31, 2017 was \$1,433,372.17.

*Victor Zack moved the Board approve the March 2017 Treasurer’s Report as presented with payment of the April 14, 2017 bills for \$109,000.45, and the April 5, 2017 payroll for \$94,306.50, and the April 19, 2017 payroll for \$95,845.01. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$225,646.17. The Lockport Township estimate for FY 2016-2017 is \$214,504.70.

2015 Levy Real Estate Distributions and Interest received to date was \$5,589,080.84 Percent received to date is 99.72%.

Current interest rates for money market accounts as of April 25, 2017 are as follows: Harris Bank—0.701%, Illinois Funds—0.770% and MB Financial Bank—0.450%.

### **DIRECTOR'S REPORT**

Scott Pointon stated he had approached the Lockport Lions Club regarding a grant to acquire JAWS software (Job Access With Speech), to be installed on one computer at the Lockport Branch. The Lockport Lions Club granted funding for the JAWS software, which is a screen reader to assist those with vision impairment. The cost for one license is \$1,300.

We are expanding our very successful annual Comicopolis event held at the Lockport Branch to include outside activities utilizing the parking lot for a band, event tent and food trucks. Comicopolis will be on Saturday, August 5, 2017.

The District has formed a small social media committee to better create and schedule posts on Facebook and Twitter. WOLD social media posts now have a more professional, consistent presence utilizing higher quality graphics.

Scott Pointon presented the Board with an analysis of the April 2017 consolidated election referendum question outcome, with a comparison to the November 2016 election results. Consideration was given to possibly changing what the District offers to the public as a benefit for the passage of a successful referendum question. Future conversations will ensue on this topic.

In honor of National Library Week two local businesses, Potbelly Sandwich Shop in Joliet and Iron & Glass Taproom in Romeoville held fundraisers for the District. We plan on approaching a number of restaurants next year to hold similar activities.

### **OLD BUSINESS**

#### **BUILDING UPDATES**

District property located at 1298 Theodore St. in Crest Hill had the outside storm water drainage system repaired. The City of Crest Hill still has to rezone this property for use as a church for the property sale to proceed on course.

#### **ORDINANCE #2017-171**

The Board reviewed the ordinance in question.

***Gayle Crompton moved the Board accept Ordinance #2017-171 – Ordinance Authorizing Sale of Real Estate (Former Crest Hill Branch Library Building-1298 Theodore Street, Crest Hill, Illinois).***

***Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.***

**EXECUTIVE SESSION – Real Property – none needed.**

**EXECUTIVE SESSION – Personnel—none needed.**

## **NEW BUSINESS**

### **APPROVAL OF FY 2017-2018 WORKING BUDGET**

The Board reviewed the proposed working budget, with Scott Pointon guiding them through the process. The District's estimated income was considered, with a potential increase to interest income, as interest rates are rising. The District has also seen an increase in income generated through printing fees. The District is showing lower printer toner costs since it has installed black and white printers in addition to color. Many patrons choose to utilize the black and white printers, which have lower toner costs. The District is also about to start acting as a passport acceptance agency which will generate additional income. Expenses were also reviewed, with various funding lines being adjusted to insure expenses are in line with anticipated income. The Board was pleased with the proposed working budget and thanked Scott Pointon for his continued hard work in maintaining the District's sound fiscal position.

*Gayle Crompton moved the Board approve the Proposed Fiscal Year 2017-2018 Working Budget as presented. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.*

### **SERVING OUR PUBLIC 3.0 – Chapter 10 – Marketing, Promotion, and Collaboration**

The Board reviewed the standards in question and determined the District is in compliance and believed District staff is working to further improve its marketing and promotion efforts.

## **ADJOURNMENT**

*Christine Siegel moved for adjournment at 8:24 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.*