

**WHITE OAK LIBRARY DISTRICT
MARCH 25, 2014
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Board member(s) absent: none.

Public present: Gus Tomac, Ray Semplinski, Nate Albert, John Dean, Dan Albert, Mark Gregory, Jackie Gregory.

PUBLIC COMMENTS

Gus Tomac from the Crest Hill Lions Club thanked the Board for the invitation to attend tonight's meeting.

President Ann Lopez-Caneva moved the agenda item "Presentation from Crest Hill Lions Club" to be next on the agenda.

PRESENTATION FROM CREST HILL LIONS CLUB

Gus Tomac, secretary of the Crest Hill Lions Club, presented the District with a pledge check in the amount of \$10,000.00 for the Crest Hill Branch's computer lab. Mr. Tomac praised the work the Board and Director Scott Pointon had accomplished in building the new Crest Hill Branch Library and reviewed the long community service history of the Crest Hill Lions Club. This organization has been instrumental in giving back to the community and was proud to be able to assist the library in providing support for its growing technology efforts. Oscar Miranda, President of the Crest Hill Lions Club, and Nate Albert also stated they were happy to assist the library and complimented the new Crest Hill Branch Library.

Board President Ann Lopez-Caneva, fellow board members and Scott Pointon thanked the Crest Hill Lions Club for their generous donation.

MINUTES

Gayle Crompton moved to approve the February 25, 2014 Regular Board Meeting as presented. Christine Siegel seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon stated he had received thank you notes from the three branch managers regarding the opportunity they were given to attend the recent Public Library Association Conference in Indianapolis.

As part of The Great Read initiative, all board members were provided selection options to choose three books relating to World War I and II to have as compliments of The Great Read. Board members will advise Scott Pointon of their choices.

TREASURER'S REPORT

Treasurer Christine Siegel read the Treasurer's Report for February 2014. Cash on hand as of February 1, 2014 was \$2,616,692.16. Income as of February 28, 2014 was \$26,437.86. Disbursements as of February

28, 2014 were \$801,436.82. Transfers and adjustments—\$14,000.00 was transferred from the Corporate Fund to the IMRF Fund to cover the February IMRF payment; \$12,000.00 was transferred from the Corporate Fund to the Social Security Fund to cover the February FICA payments; \$8,200.00 was transferred from the Corporate Fund to the Liability Insurance Fund to cover the February payment; and \$4,836.38 was transferred to the Corporate Fund from the Bond Fund to cover smaller bond invoice payments. Adjustment in the amount of \$156.86 was due to a voided check. Cash on hand as of February 28, 2014 was \$1,841,850.06. Cash on hand in the Bond Account was \$168,626.70, with \$72.14 in the Bond Levy Account.

Christine Siegel moved the Board approve the February 2014 Treasurer’s Report as presented, with the payments of the March 14, 2014 bills for \$261,445.84, the March 12, 2014 payroll for \$92,831.08, and the March 26, 2014 payroll for \$92,317.24. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$154,900.71. Lockport Township estimate for FY 2013-2014 is \$258,371.45.

2012 Levy Real Estate Distributions and Interest received to date was \$4,476,697.07. Percent received to date is 99.562%.

Current interest rate as of March 25, 2014 for money market accounts are as follows: Harris Bank—0.100%, Illinois Funds—0.019%, MB Financial Bank—0.200%.

DIRECTOR’ S REPORT

Scott Pointon informed the Board that the Crest Hill and Lockport “state of the city” events will be taking place on the same day—Wednesday, April 16th. The Crest Hill event will be at Prairie Bluff Golf Course and the Lockport event will be held at Broken Arrow Golf Club. Ann Lopez-Caneva, Nancy Hackett, and Patricia Jarog will attend the Lockport event. Christine Siegel and Amy Byrne-Henderson will attend the Crest Hill event.

Scott Pointon stated Teen Librarian Cindy Shutts had written a grant that was awarded \$1,000.00 from YALSA/Dollar General to provide Spanish teen fiction at the Romeoville Branch.

Scott Pointon reminded board members the Statement of Economic Interest forms have gone out and they should complete and return the forms in a timely manner.

The Montessori School in Joliet has expressed interest in the old Crest Hill building and there is continued interest from Pastor Glenda McCollum. The church is interested in a lease with an option to buy, but the Board would prefer to sell the property outright. Scott Pointon will keep the Board apprised of continuing talks.

OLD BUSINESS

BUILDING UPDATES

Lockport: Almost all the necessary parts to install the new front doors have arrived, and the new doors should be in place as soon as warmer weather arrives. The floor in the Children’s Department is showing

considerable marks that are not a result of wear or incorrect maintenance. This situation is under investigation, as the contractor/installer would be liable to replace any flooring.

Crest Hill: The new casework is almost completely installed and has garnered many compliments. The new (correct) server racks in the I.T. rooms have been installed. The quartz countertops for the Adult Desk and Children's computer area will be installed shortly.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

PRESENTATION FROM CREST HILL LIONS CLUB –done earlier in agenda.

APPROVAL OF CONTRACTORS' PAYMENTS

The Board reviewed the contractor's payment submitted for approval and payment.

Gordon Butler moved the Board approve the contractor's certificate of payment to The Lombard Company for the Crest Hill project in the amount of \$151,921.00. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Deanna Amann moved the Board approve the contractor's certificate of payment to The Frederick Quinn Corporation for the Lockport project in the amount of \$16,981.00. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION—Chapter 9—Programming

Our Board reviewed the standards in question and believed the District is accomplishing all the proper guidelines. We have ramped up programming at all branches and offer a wide variety of activities for all age groups.

Ann Lopez-Caneva stated she had received a comment from a patron saying they were disappointed the District was not on the ballot, as he would have liked the facilities to be open more hours and would have voted for an increase in funding.

ADJOURNMENT

Deanna Amann moved for adjournment at 7:50 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.