

**Des Plaines Valley Public Library District
March 22, 2011
Regular Board Meeting @ 7:00 p.m. @ Lockport**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis, Ann Lopez-Caneva, and Christine Siegel. Board member absent: Adam Sulich.

Guest: Ronald Svara

PUBLIC COMMENTS—none

LTH PRESENTATION

Ron Svara gave a in-depth presentation regarding the upcoming District 205 referendum question on the upcoming April 5, 2011 ballot. He encouraged everyone to educate themselves about the high school referendum and attempt to dispel erroneous information. The Board thanked Mr. Svara for his presentation.

MINUTES

Gayle Crompton moved to approve the February 22, 2011 Regular Board Meeting Minutes as presented. Deanna Amann seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon reported the District received our Per Capita Grant Letter award in the amount of \$75,634.00. It is unknown if the state will release these funds before this fiscal year ends.

The District also received a thank you card from the Lockport Area Genealogical Historical Society for the District's many years of support regarding the use of the Lockport Branch's copy machine for the society's newsletters. The Lockport Area Genealogical Historical Society now has a new location in Central Square and the ability to create their newsletters on site.

The Lockport State of the City address will be held on Friday, April 15, 2011. Board members who expressed interest in attending were Gayle Crompton and Ann Lopez-Caneva. Scott Pointon and Lockport Branch Manager Patricia Jarog will also attend.

TREASURER'S REPORT

A correction to the bill's listing was presented to Board members.

In the absence of Treasurer Adam Sulich, Vice-President Danny Gaddis read the Treasurer's Report for February 2011. Cash on hand as of February 1, 2011 was \$23,888,729.84. Income as of February 28, 2011 was \$18,324.60. Disbursements as of

February 28, 2011 were \$432,393.70. Transfers/adjustments were \$49,500.00 from the Corporate Fund to the IMRF Fund, and \$38,250.00 from the Corporate Fund to the Social Security Fund to cover payments through June 30, 2011. Cash on hand as of February 28, 2011 was \$23,474,678.74. Cash on hand in the Bond Account as of February 28, 2011 was \$21,888,482.72.

Danny Gaddis moved to approve the February 2011 Treasurer's Report as presented, with the payment of the March 15, 2011 bills for \$190,895.79, the March 2, 2011 payroll of \$75,821.17, and the March 16, 2011 payroll of \$74,649.91. Christine Siegel seconded the motion. Roll call indicated: Ayes—Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis, Ann Lopez-Caneva, and Christine Siegel.

Personal Property Replacement Tax received to date was \$173,243.34. The township estimate to be received for FY 2010-2011 is \$250,744.08.

2009 Levy Real Estate Distribution and Interest received to date totaled \$2,828,364.26. The total 2009 distribution percentage received to date is 99.735%.

The current interest rates as of March 22, 2011 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.099%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon stated the interest in the District's bond account has accrued to \$96,681.02 after ten months.

OLD BUSINESS

BUILDING UPDATES

Crest Hill – no updates on the land in question.

Lockport – no updates.

Romeoville – Asbestos abatement should be completed by March 22, 2011. The Lombard Company is prepared to begin demolition of the lower level as soon as all applicable permits are acquired from the Village of Romeoville.

EXECUTIVE SESSION – Real Property

Danny Gaddis moved the Board go into Executive Session for the purpose of real property. Gayle Crompton seconded the motion.

Discussion ensued and the Board determined the Executive Session for real property was unnecessary.

Danny Gaddis moved to vacate the motion. Gayle Crompton seconded the motion. All voted aye. Motion carried.

The motion was vacated.

EXECUTIVE SESSION – Personnel – none called for.

LIBRARY DISTRICT NAME CHANGE

The Board debated the pros and cons of changing the District's name. If this process was to be accomplished, renovation/construction would necessitate such an action be taken relatively soon, or future desires to do so would be unrealistic.

The Board believed that public feedback was essential. To that end, Scott Pointon will create a survey to be placed on the District's website to elicit feedback. This topic will be explored further at the next regular board meeting.

NEW BUSINESS

INTER-GOVERNMENTAL AGREEMENT VILLAGE OF ROMEOVILLE

The Board reviewed the document. Scott Pointon explained the purpose and scope of the inter-governmental agreement between the District and the Village of Romeoville. While the amount of funding the Village of Romeoville is going to expend toward the District's sewer costs at the Romeoville Branch is lower, that amount is offset by the significant funds the Village will provide for the entryway.

Gayle Crompton moved the Board enter into the agreement in question. Deanna Amann seconded the motion. Roll call indicated: Ayes—Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis, Ann Lopez-Caneva, and Christine Siegel Nays—none. Motion carried.

GROUND BREAKING ROMEOVILLE

Scott Pointon stated we would have several opportunities to celebrate the beginning of the Romeoville Branch's renovation with a number of ground breaking events. The Board, along with political figures, local dignitaries, city officials, and the general public will be alerted of the ground breaking ceremonies. The first of the ground breakings should occur during the week of April 11th – 15th. Board members will be apprised of dates.

CONSTRUCTION PROJECT DOCUMENTATION PROPOSAL

Scott Pointon reviewed two options for documenting the Romeoville renovation process. The products from Multivista would include superior digital photographic documentation taken at intervals with each linking photo set to the appropriate location on the site plans and/or floor plans of the facility. CD or DVD ROM copies of the entire documentation would be available upon completion. This proposal was relatively expensive and while interesting from the perspective of a digital photographic aspect, was considered by the Board to be impractical.

In reviewing the BHFx Digital Imaging product interactive documents would be produced and viewed with the use of a tool solely utilizing PDF' files. This method would allow the District to track current work, revisions, sketches, etc. electronically posted to the most current set of drawings. Drawings created would allow exact pin point location of vital electrical, HVAC, conduit, plumbing and basically all internal infrastructures for future reference. While this company creates interactive document, but

no photos, the benefits of obtaining PDF's that require no special tools and provides such in-depth information impressed the Board. The BHFx proposal was also lower in cost.

Scott Pointon will investigate the BHFx process and bring back a proposal for the Board.

Scott Pointon reported the furniture bid for the Romeoville Branch came in approximately \$100,000.00 under budget, further reducing the District's deficit numbers on the overall construction /renovation for all three projects to under \$400,000.00.

2011/2012 BUDGET PRIORITIES

As one of the products of a management retreat, Scott Pointon and the managers have delineated what they believe should be the budget priorities for the upcoming fiscal year. The Board reviewed the document and considered the ramifications of following the listed budget priorities. This matter will be discussed at future board meetings. The Board thanked Scott Pointon and staff for compiling the document.

The Board reviewed options for maintaining library services in Lockport when that respective branch is closed for renovations. There are a number of innovative and exciting avenues the District may pursue to accomplish both providing library services to patrons and energizing the downtown area. This process is both challenging and exciting and will allow the District to think "outside of the box" about how patrons and communities can benefit from synergistic cooperation among non-profit entities.

SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION -- Chapter 10 – Marketing, Promotion and Collaboration

The Board believed we are continuing to put forth our best efforts to successfully market our services to the communities. While we do not have a public relations or marketing individual on staff, all departments are devoted to promoting their programs and services, with successful results indicated by increased programming numbers, especially at our Lockport Branch.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:50 p.m. Christine Siegel seconded the motion. All voted aye. Motion carried.