

**WHITE OAK LIBRARY DISTRICT
FEBRUARY 28, 2012
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH - GAYLORD BUILDING**

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Board members absent: none.

Guest: Christine Petricle—reporter from the Lockport Legend.

PUBLIC COMMENTS – none.

MINUTES

Gayle Crompton moved to approve the January 24, 2012 Regular Board Meeting Minutes and the February 9, 2012 Special Board Meeting Minutes as presented. Nancy Hackett seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon stated we have received notification of our Per Capita Grant in the amount of \$79,879.27. Our per capita rate continues to decrease due to the state's financial crisis, with our rate now standing at \$1.02 per resident. It is unknown when the funds themselves will be available.

TREASURER'S REPORT

Treasurer Deanna Amann read the Treasurer's Report for January 2012. Cash on hand as of January 1, 2012 was \$18,227,955.22. Income as of January 31, 2012 was \$44,457.91. Disbursements as of January 31, 2012 were \$858,097.47. Transfers and adjustments—\$38,608.67 was transferred from the MB Financial Bank Money Market Bond Account to the Harris Corporate Fund Account to cover small bond expenses. Cash on hand as of January 31, 2012 was \$17,414,315.66. Cash on hand in the Bond Accounts as of January 31, 2012 was \$15,821,361.68.

Deanna Amann moved to approve the January 2012 Treasurer's Report as presented, with the payment of the February 15, 2012 bills for \$511,814.85, the February 1, 2012 payroll of \$79,122.70, the February 15, 2012 payroll of \$78,940.76, the February 29, 2012 payroll of \$77,763.56, and the IDES payment of \$2,116.00 (Elizabeth Maier). Adam Sulich seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

Personal Property Replacement Tax received to date was \$132,322.04. The Township estimate to be received for FY 2011-2012 is \$221,853.98. 2010 Levy Real Estate Distribution and Interest received to date totaled \$4,258,532.62. Percentage received to date is 99.681%.

The current interest rates as of 2/28/2012 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.102%.

DIRECTOR'S REPORT

Scott Pointon distributed information to the Board regarding the Open Meeting Act training site. The State of Illinois is requiring all trustees to successfully complete the online training on the Open Meeting Act, take the test, and print their subsequent certificate. This must be completed prior to the District filing our Per Capita Grant this fall.

Scott Pointon also presented the Board with another update regarding moving costs for the District. We have saved a considerable amount by utilizing District staff to assist in all aspects of moving items for both the Romeoville and Lockport moves.

Scott Pointon reviewed the Mohawk carpeting defect at the Romeoville Branch. Mohawk fully assumes all responsibility for re-carpeting the necessary areas. We will have to determine when it the most opportune time to have this process completed.

OLD BUSINESS

BUILDING UPDATES

Crest Hill—Value engineering has been completed and the District is on schedule to have the Crest Hill bid go out on April 12, 2012 and subsequent bids to be opened on April 25, 2012.

Lockport—The District is on scheduled to have the Lockport bid go out on March 14, 2012 and subsequent bids to be opened on April 10, 2012. Even though the official union labor management protests regarding the asbestos abatement has been withdrawn, local union representatives have begun picketing at the Lockport location. Board members thought we should determine what local union members are protesting. There was some discussion regarding repealing the responsible bidder ordinance, but in the end the Board did not wish to pursue this avenue.

Romeoville—Framing is done on the upper level and dry wall is being hung. We are still on target for phase 2 completion and hopefully will be completed by the third week in May. The archway is almost completed, with the outer entrance soon to be usable. Due to the less than desirable appearance of the polished concrete currently in the lower level bathrooms and hallways, we will be utilizing alternate flooring on the upper level. All punch list items are being completed in a timely manner.

EXECUTIVE SESSION – Real Property—none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

INTERGOVERNMENTAL AGREEMENT WITH VILLAGE OF ROMEOVILLE

The Board had agreed to this vehicle last summer, and the paperwork is now presented for approval and formal signing.

Nancy Hackett moved the Board approve the Intergovernmental Agreement Between the Village of Romeoville and Various Taxing Districts Concerning the Village of Romeoville Marquette TIF, with all dates changed to 2012 where applicable. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

LEGAL SERVICES

Scott Pointon provided the Board with a list of law firms to consider as future legal counsel for the

District. The Board felt it was imperative potential firms be well-versed in library law and ideally would be readily available to make library site visits. The Board selected the firm of Peregrine, Stime, Newman, Ritzman, & Bruckner and the firm of Klein, Thorpe & Jenkins to interview. The Board will hold a special board meeting on Thursday, March 22, 2012 at 6:00 p.m. at the Romeoville location to hold interviews. Scott Pointon will contact the selected firms and compile some interview questions.

PINNACLE UPDATE

Scott Pointon reported that our move to the Polaris system is progressing well. The following committees have formed to undertake the tasks of Polaris implementation —OPAC (card catalog), Technical Services, Circulation, Training and IT. Polaris representatives will do site visits on March 20 -22 at the Fountaindale Library to compile spreadsheet data for agreed upon settings for all members of Pinnacle. While there certainly will be some room for individual library settings, the standardization of a majority of parameters will allow the system to operate much more efficiently and effectively. All Pinnacle libraries, at least the larger ones, are contributing services. Joliet Public Library will handle financial aspects regarding paying any Pinnacle bills and will also use the Joliet City attorney to handle legal services. White Oak is contributing the creation of the Pinnacle website, which will be done by Mike Pezan.

APPROVAL OF CONTRACTOR'S PAYMENTS

The Board reviewed the contractor payments submitted.

Gayle Crompton moved the Board approve the certificate of payments to The Lombard Company in the amount of \$265,986.00, Poblocki Sign Company in the amount of \$14,482.80, and Sound Inc., in the amount of \$49,810.31. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION –Chapter 8—Public Services: Reference &Reader's Advisory Services

The Board reviewed the standards and felt the District is strong in these services.

ADJOURNMENT

Deanna Amann moved for adjournment at 8:17 p.m. Gordon Butler seconded the motion. All voted aye. Motion carried.