

**WHITE OAK LIBRARY DISTRICT  
FEBRUARY 26, 2013  
REGULAR BOARD MEETING @ 7:00 PM  
LOCKPORT/GAYLORD BRANCH**

**CALL TO ORDER**

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 pm. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Board members absent: none.

**PUBLIC COMMENTS** – none

**CORRESPONDENCE**

The Board received a thank you note from Sandra Young, a former board member, on the receipt of flowers sent by the District.

**MINUTES**

*Gayle Crompton moved to approve the January 22, 2013 Regular Board Meeting Minutes as presented. Nancy Hackett seconded the motion. All voted aye to approve the minutes. Motion carried.*

**TREASURER'S REPORT**

Treasurer Deanna Amann read the Treasurer's Report for January 2013. Cash on hand as of January 1, 2013 was \$12,341,826.59. Income as of January 31, 2013 was \$40,357.83. Disbursements as of January 31, 2013 were \$949,332.06. Transfers and adjustments—\$6,450.00 was transferred from the Corporate Fund to the Insurance Fund to cover insurance payments made in January; \$254.18 was transferred from the Building Reserve Fund and \$9,745.82 was transferred from Harris Bank Bond Levy Fund to the Corporate Fund to cover additional monies needed for the bond payment paid in January; \$53,000.01 was transferred to the Corporate Fund from the Bond Fund to cover smaller bond invoice payments. Cash on hand as of January 31, 2013 was \$11,432,852.36. Cash on hand in the Bond Accounts as of January 31, 2013 was \$9,707,308.52.

*Deanna Amann moved the Board approve the January 2013 Treasurer's Report as presented, with the payments of the February 15, 2013 bills for \$1,044,398.95, the February 13, 2013 payroll for \$88,597.26, and the February 27, 2013 payroll for \$87,473.04. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$126,853.77. The Township's

estimate of funds to be received for FY 2012-2013 is \$191,507.82.

2011 Levy Real Estate Distributions and Interest received to date was \$4,374,105.59. The percentage received to date is 99.641%.

Current interest rates as of February 26, 2013 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.077%.

### **DIRECTOR'S REPORT**

In addition to his report, Scott Pointon noted the cleaning contract with Jani-King, the cleaning service currently in use at the Crest Hill Branch, is expired at the end of February 2013. This contract will not be renewed. The District has posted a custodial position for the Crest Hill Branch, and has arranged for current staff to maintain the building until the position has been filled.

Adam Sulich asked where the new Pinnacle system administrator would be based. Scott Pointon said that since our new Crest Hill Branch will have sufficient office space, the Pinnacle system administrator will be based at that location.

### **OLD BUSINESS**

#### **BUILDING UPDATES**

Crest Hill and Lockport—Both projects are ahead of their projected schedules.

Romeoville—All parties involved in the persistent boiler issues will be meeting on February 28, 2013 to form a plan to rectify the problem. The Lombard Company will continue to pursue a solution.

#### **EXECUTIVE SESSION**—Potential Litigation

Ann Lopez-Caneva called for an Executive Session for potential litigation

***Adam Sulich moved the Board go into Executive Session for Potential Litigation. Deanna Amann seconded the motion. All voted aye. Motion carried. The Board went into Executive Session at 7:35 p.m.***

***Nancy Hackett moved the Board come out of Executive Session. Christine Siegel seconded the motion. All voted aye. Motion carried.*** The Board came out of Executive Session at 8:04 p.m.

***Adam Sulich move the Board go back into Regular Session. Deanna Amann seconded the motion. All voted aye. Motion carried.***

The Board went back into Regular Session at 8:05 p.m.

**EXECUTIVE SESSION**—Real Property—none needed.

EXECUTIVE SESSION—Personnel – none needed.

**NEW BUSINESS**

TRUSTEES’ REPORT ON ILA WORKSHOP

Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva attended the ILA workshop and learned a number of worthwhile and interesting things. The trustees stated that they found the seminar on devising a succession plan for the library something we should pursue to insure the District is prepared for an event in which the Director or Assistant Director are not able to fulfill appropriate duties.

SUMMER 2013 IN-SERVICE DAY

This item was withdrawn for consideration as it will not be feasible for District staff to attend the ALA exhibits during the times they are open and staff are available.

REGISTERED SEX OFFENDER POLICY

The Board reviewed the policy in question.

*Gayle Crompton moved the Board adopt the Registered Sex Offender Policy as presented. Gordon Butler seconded the motion. All voted aye. Motion carried.*

The policy will be posted on the District’s website and made available in the branches for staff to review.

APPROVAL OF CONTRACTOR’S PAYMENTS

The Board reviewed the contractors’ payments submitted.

*Deanna Amann moved the Board approve the contractor’s certificate of payments to the Lombard Company for the Romeoville construction project in the amount of \$16,959.00, and also to the Lombard Company for the Crest Hill project in the amount of \$531,701.00, and to Frederick Quinn Corporation for the Lockport project in the amount of \$413,824.00. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

**SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 209—  
EDITION—Chapter 9—Programming**

The Board reviewed the standards in question and found the District is very successful in offering wide variety of programs geared to our communities.

**ADJOURNMENT**

*Deanna Amann moved for adjournment at 8:59 p.m. Christine Siegel seconded the motion. All voted aye. Motion carried.*