

**WHITE OAK LIBRARY DISTRICT  
FEBRUARY 23, 2021  
REGULAR BOARD MEETING @ 7:00 PM  
IN- PERSON & VIA ZOOM**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.

Board members present: Deanna Amann, Zach Binkley( via Zoom), Gayle Crompton (via Zoom), Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Board members absent: none.

Staff present: Scott Pointon and Beverly Krakovec.

No public submitted comments to Scott Pointon. No public were present via Zoom.

**PUBLIC COMMENTS** – none.

**MINUTES**

Board members reviewed the minutes.

*Nancy Hackett moved to approve the January 26, 2021 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

**CORRESPONDENCE**

The Census Bureau sent correspondence thanking the District for assisting in the 2020 census count.

**TREASURER’S REPORT**

Treasurer Ann Lopez-Caneva read the Treasurer’s Report for January 2021. Cash on hand as of January 1, 2021 was \$4,055,020.31. Income as of January 31, 2021 was \$4,061.58. Disbursements as of January 31, 2021 were \$1,744,775.18. Transfers/adjustments—Adjustment to Corporate Fund of \$11.00 due to a voided lost check. Cash on hand as of January 31, 2021 was \$2,314,317.71.

*Ann Lopez-Caneva moved the Board approve the January 2021 Treasurer’s Report as presented, with the payment of the February 15, 2021 bills of \$129,467.75, the February 5, 2021 payroll of \$112,781.18, and the February 19, 2021 payroll of \$110,778.01. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

Personal Property Replacement Tax received for FY 2020-2021 was \$152,559.56. The Lockport Township estimate for FY 2020-2021 is \$218,118.87.

2019 Levy Real Estate Distributions and Interest received to date was \$5,825,749.16. Percent received to date is 99.43%.

Additional information regarding interest rates – see PMA Investments Report.

Scott Pointon reported that the 2020 tax installments have been divided into four payments instead of two, to provide tax relief. The installments will be due in June, August, September, and November.

## **DIRECTOR'S REPORT**

In addition to his written report, Scott Pointon stated the interview process is progressing for the Lockport Branch Manager's position. The District is also still seeking a Children Services Supervisor at the Romeoville Branch. Ann Lopez-Caneva questioned what the District is doing with any surplus shelving on hand after the new shelving is installed. Scott Pointon stated such shelving will either be repurposed within the District or placed in storage for future use.

## **OLD BUSINESS**

### BUILDING UPDATES

Lockport Branch – The sliding doors have been repaired.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

## **NEW BUSINESS**

### DISCUSSION OF LIBRARY STAFFING PRIORITIES

Scott Pointon reviewed with the Board his proposed new staff positions. These positions would allow the District to provide new and expanded services to our communities. The Board approved the staffing priorities as presented, with the understanding that any additional staffing is contingent upon funding. Scott Pointon will add these to the Strategic Plan in June.

### **SERVING OUR PUBLIC 4.0 – Chapter 7 – System Member Responsibilities & Resource Sharing**

The Board reviewed the standards in question and determined the District is in compliance with the guidelines. Board members stated they would like to attend more conferences and workshops. Scott Pointon stated that in addition to conferences and workshops, we can request RAILS staff to present workshops on how RAILS functions.

To ensure board packets are received in a timely manner, staff will now scan packets and email them to board members and also have printed board packets available at the meetings.

## **ADJOURNMENT**

*Adam Woodworth moved for adjournment at 7:45 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.*