

**WHITE OAK LIBRARY DISTRICT
JANUARY 26, 2016
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Gordon Butler called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Board member absent: Gayle Crompton.

Staff present: Scott Pointon and Beverly Krakovec

Guest present: Deyanira Reyes (Joliet Junior College – Library Technical Assistant intern)

PUBLIC COMMENTS

Deyanira Reyes said she was very pleased with her internship experiences with the District and thanked all the staff who assisted her in making her internship a success.

MINUTES

Nancy Hackett moved to approve the December 15, 2015 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE –none

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for December 2015. Cash on hand as of December 1, 2015 was \$4,012,993.51. Income as of December 31, 2015 was \$71,028.60. Disbursements as of December 31, 2015 were \$1,889,546.98. Transfers and adjustments –\$35,000.00 was transferred from the Corporate Fund to the Social Security Fund, \$4,250.00 was transferred from the Corporate Fund to the Liability Insurance Fund, and \$2,459.85 was transferred from the Building Reserve Fund to the Corporate Fund. Cash on hand as of December 31, 2015 was \$2,194,475.13.

Victor Zack moved the Board approve the December 2015 Treasurer’s Report as presented with payment of bills for \$1,617,717.42, the January 13, 2016 payroll for \$94,636.96, and the January 27, 2016 payroll of \$96,864.82. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$135,011.31. The Lockport Township estimate for FY 2015-2016 is \$265,774.02.

2014 Levy Real Estate Distributions and Interest received to date was \$5,522,068.29. Percent received to date is 99.80%.

Current interest rates for money market accounts as of January 26, 2016 are as follows: Harris Bank—0.107%, Illinois Funds—0.235%, MB Financial Bank—0.200%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon stated District staff members are prepared to disseminate facts about the upcoming March 15, 2016 library referendum. Factual information sheets will be made available at all branches and through Outreach Services. We also have created bookmarks with key referendum facts to utilize at our circulation desks, plus a "value of your library" document to accompany referendum fact sheets.

OLD BUSINESS

BUILDING UPDATES

Lockport—Our burglar alarm company has fixed the sensor issues.

Romeoville – Facilities Manager John Jozwiak has discovered that a number of air flow sensors that should have been regulating temperatures were not even connected. Many were simply left in the ceiling areas, but never connected since installation. As a result, proper temperature control was not being accomplished. Also the VAV boxes in the ceiling were not wired properly.

We are working to have all these issues corrected, and even though we are out of warranty for this, the District may be able to have the company that installed the devices correct the work at no charge. This is still under consideration.

John Jozwiak has been provided passwords for the HVAC systems and has accomplished extensive training on its computer system.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS – none

SERVING OUR PUBLIC 7.0: Collection Management & Resource Sharing

The Board reviewed the standards in question and determined the District is in compliance.

Scott Pointon commented Illinois is continuing to work toward achieving "one" library catalog that all residents would be able to utilize to search statewide for materials. This would be accomplished through a catalog overlay, an ambitious project that would require significant development.

The Board discussed some options that would be available to the District with the passage of the upcoming March 2016 referendum question. Foremost would be the possible increase in library hours, an increase in Outreach services, and the creation of a digital media lab at the Romeoville Branch.

ADJOURNMENT

Deanna Amann moved for adjournment at 8:20 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.