

**WHITE OAK LIBRARY DISTRICT  
JANUARY 24, 2017  
REGULAR BOARD MEETING @ 7:00 PM  
LOCKPORT BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth and Victor Zack. Board member(s) absent: Gordon Butler.

Staff present: Scott Pointon and Beverly Krakovec.

Guests present: Josh Amann, Terry Smith (ESN, Inc., Electrical Solutions Network), Mike Ziga (Current Electrical/ Mechanical Inc.)

**PUBLIC COMMENTS**

Josh Amann stated that he was interested in learning how the library board operated as part of his process to achieve his citizenship merit badge from the Boy Scouts. The Board welcomed Josh to the meeting and was open to any questions raised.

Board President Deanna Amann requested a change to the board agenda to move “Discussion of electricity efficiency project” to be discussed first on the agenda. All board members were in agreement.

**DISCUSSION OF ELECTRICITY EFFICIENCY PROJECT**

Terry Smith from ESN, Inc. – Electrical Solutions Network, reviewed the energy efficiency upgrade proposal for the District. This proposal would require the District to undergo a comprehensive energy survey of its current lighting system, as well as the cost and resultant energy savings from the installation of new lighting fixtures. The first step in this process would be an energy audit of all branches.

The Board requested Scott Pointon review ESN, Inc., references and determine if the firm had already worked on similar energy projects with other libraries. The Board would also like to know if the project could be broken down into smaller increments. Board members were also hesitant to change our energy broker, as we have had significant savings utilizing his services.

As more information is provided, the Board will determine further action.

**MINUTES**

*Nancy Hackett moved to approve the December 20, 2016 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**

Scott Pointon stated he had sent letters to our state legislators detailing the harm a two-year property tax freeze would cause our library district. We received a response from Senator Pat McGuire noting that he will keep our objection to the inclusion of public library districts in the proposed property tax freeze. Senator McGuire also suggested the District might also ask ILA lobbyist Derek Blaida to weigh in on the issue.

## **TREASURER'S REPORT**

Treasurer Victor Zack read the Treasurer's Report for December 2016. Cash on hand as of December 1, 2016 was \$3,983,754.33. Income as of December 31, 2016 was \$75,439.67. Disbursements as of December 31, 2016 were \$1,855,541.52. Transfers and adjustments –Adjustment of \$150.00 to the Corporate Fund Account due to a voided check. Cash on hand as of December 31, 2016 was \$2,203,802.48.

*Victor Zack moved the Board approve the December 2016 Treasurer's Report as presented with payment of the January 16, 2017 bills for \$1,654,446.38, and the January 11, 2017 payroll for \$103,059.95, and the January 25, 2017 payroll for \$98,744.26. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$136,996.11. The Lockport Township estimate for FY 2016-2017 is \$214,504.70.

2015 Levy Real Estate Distributions and Interest received to date was \$5,589,076.70. Percent received to date is 99.72%.

Current interest rates for money market accounts as of January 24, 2017 are as follows: Harris Bank—0.510%, Illinois Funds—0.598%, and MB Financial Bank—0.450%.

## **DIRECTOR'S REPORT**

Director Scott Pointon reported the District's checkout receipts now show how much money a patron has saved with each checkout. The detailed receipt is a clever and simple way to demonstrate to patrons the value of the materials they are borrowing.

Scott Pointon will be attending the ILA Legislative Breakfast on Tuesday, February 14, 2017. The breakfast will be held in Tinley Park. Interested board members who wish to attend should contact Scott Pointon.

## **OLD BUSINESS**

### **BUILDING UPDATES**

Scott Pointon has shown the Crest Hill property at 1298 Theodore Street, Crest Hill twice within the last month. A day care is still interested in the property, but they cannot afford to purchase outright and would want to lease. Leasing is an option the Board does not want to pursue. Another individual is interested in purchasing the property to rehab into a living space. The property is currently not zoned for residential use and such a change in zoning would have to be pursued by the new owner.

**DISCUSSION OF ELECTRICITY EFFICIENCY PROJECT** – carried out earlier in the agenda

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

**NEW BUSINESS** – none.

**SERVING OUR PUBLIC 3.0 – Chapter 7—Collection Development & Resources**

The Board reviewed the standards in question and determined the District is in compliance.

**ADJOURNMENT**

*Adam Woodworth moved for adjournment at 8:36 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.*