

**WHITE OAK LIBRARY DISTRICT
JANUARY 23, 2018
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Adam Woodworth arrived at 7:30 pm.

Board member absent: Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS—none.

MINUTES

Nancy Hackett presented the minutes.

Ann Lopez-Caneva moved to approve the December 19, 2017 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. All voted ayes. Motion carried.

CORRESPONDENCE—none.

TREASURER’S REPORT

In the absence of Treasurer Victor Zack, Christine Siegel read the Treasurer’s Report for December 2017. Cash on hand as of December 1, 2017 was \$4,310,230.80. Income as of December 31, 2017 was \$60,345.86. Disbursements as of December 31, 2017 were \$323,686.96. Transfers and adjustments – none. Cash on hand as of December 31, 2017 was \$4,046,889.70.

Christine Siegel moved the Board approve the December 2017 Treasurer’s Report as presented with payment of the January 15, 2018 bills for \$1,696,812.49, and the January 10, 2018 payroll for \$98,117.88, and the January 24, 2018 payroll for \$98,648.97. Gayle Crompton seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$80,020.46. The Lockport Township estimate for FY 2017-2018 is \$203,080.74.

2016 Levy Real Estate Distributions and Interest received to date was \$5,698,856.76. Percent received to date is 99.85%.

Current interest rates for money market accounts as of December 19, 2017 are as follows: Harris Bank—1.189%, Illinois Funds—1.305% and MB Financial Bank—0.450%.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon relayed information regarding upcoming events. The Lockport State of the City will be on Tuesday, April 10, 2018, and the Romeoville State of the Village will be on Thursday, April 12, 2018. Board members should alert Scott Pointon if they plan on attending these events.

Scott Pointon provided board members with a list of potential library foundation board members. The Board studied the list and provided input. Scott Pointon and Ann Lopez-Caneva will contact potential library foundation board members for an initial meeting.

OLD BUSINESS

BUILDING UPDATES

The Romeoville Branch had an HVAC issue that was repaired by Amber Mechanical.

STAFF HOLIDAY TIME PROPOSAL

The Board reviewed the proposed changes to the Personnel Policy regarding holiday pay. The proposed changes would not result in the District expending any significant additional funds, and would allow staff benefits more in keeping with surrounding area libraries of our size. The Board felt the changes were well-presented and feasible.

Gayle Crompton moved the Board alter the Personnel Policy with regards to "Holiday Pay" as outlined in the proposal. Nancy Hackett seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays— none. Motion carried.

PROPOSAL FOR NATIONAL WIRELESS TOWER PROJECT

Scott Pointon has been in communication with the National Wireless Tower representative and has learned the proposed clock tower is too expensive for the company to pursue. The company plans on revising their proposal and will contact the District at a future date.

DISCUSSION REGARDING FOUNDATION BOARD

Board members presented Scott Pointon with suggestions for potential foundation board members. It is hopeful the foundation board would incorporate interested individuals from all three communities in our District. Board members will continue to provide suggestions.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

BANKING/INVESTMENT PROPOSALS

The Board reviewed the proposals from BMO Harris Bank, MB Financial Bank, and PMA Financial Network.

PMA Financial Network will do a presentation for the Board if the District is interested. A presentation may be scheduled for a future date.

SERVING OUR PUBLIC 3.0 – Chapter 7 – Collection Management & Resource Sharing

The Board reviewed the standards in question and determined the District is in compliance. The District's eBook and eAudio circulation is continually growing. Scott Pointon reported the District will be devising a collection development database allowing staff to input purchasing suggestions and track the progress of their recommendations.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:04 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.