

**WHITE OAK LIBRARY DISTRICT  
DECEMBER 20, 2016  
REGULAR BOARD MEETING @ 7:00 PM  
LOCKPORT BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth and Victor Zack. Board member(s) absent: Gordon Butler.

Staff present: Scott Pointon and Beverly Krakovec.

**PUBLIC COMMENTS**

Board members stated the annual holiday party was enjoyed by all.

**MINUTES**

*Nancy Hackett moved to approve the November 22, 2016 Regular Board Meeting Minutes as presented. Victor Zack seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**—none.

**TREASURER’S REPORT**

Treasurer Victor Zack read the Treasurer’s Report for November 2016. Cash on hand as of November 1, 2016 was \$4,389,755.32. Income as of November 30, 2016 was \$34,152.71. Disbursements as of November 30, 2016 were \$440,153.70. Transfers and adjustments –none. Cash on hand as of November 30, 2016 was \$3,983,754.33.

*Victor Zack moved the Board approve the November 2016 Treasurer’s Report as presented with payment of the December 15, 2016 bills for \$98,628.10, and the December 14, 2016 payroll for \$98,047.71. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$98,092.85. The Lockport Township estimate for FY 2016-2017 is \$214,504.70.

2015 Levy Real Estate Distributions and Interest received to date was \$5,533,596.48. Percent received to date is 98.73%.

Current interest rates for money market accounts as of December 20, 2016 are as follows: Harris Bank—0.444%, Illinois Funds—0.541%, and MB Financial Bank—0.400%.

**DIRECTOR’S REPORT**

Director Scott Pointon reported that the District recently had two staff resignations. Newly hired Romeoville Children’s Librarian Tracey Vittorio is leaving for a higher paying position at Naperville Public Library, and long-time Crest Hill Children’s Librarian Ellen Fitzgerald is also taking a position at Naperville. Ellen Fitzgerald has been a key staff member working on a number of committees, and her talents will be missed.

Scott Pointon also noted that Nancy Hackett and Ann Lopez-Caneva have filed for the two open trustee positions. The two candidates are running unopposed.

## **OLD BUSINESS**

### **BUILDING UPDATES**

Crest Hill property at 1298 Theodore Street, Crest Hill –Scott Pointon has been contacted by the owner of a pre-school who has expressed interest in the building. The Board may decide to put the property back on the market in January 2017. Scott Pointon will show the pre-school owner the building and gauge her interest. Victor Zack said the Board may consider having an investor purchase the property which they can then lease out. This may be an option if the pre-school owner only wishes to lease the property.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

## **NEW BUSINESS**

### **APPROVAL OF CHANGES TO PERSONNEL POLICY**

The Board reviewed the proposed changes, which incorporated several laws the State of Illinois will put into effect starting January 1, 2017. These specific laws are: Child Bereavement Leave Act (Public Act 099-0703; Employee Sick Leave Act (Public Act 099-0841; Victim’s Economic Safety and Security Act (820-ILCS 180); Local Government Travel Expense Control Act (Public Act 099-0604).

*Adam Woodworth moved the Board approve the changes to the Personnel Policy, to become effective immediately. Christine Siegel seconded the motion. All voted aye. Motion carried.*

### **APPROVAL OF ORDINANCE 2016-70**

The Board reviewed Ordinance 2016-70.

*Gayle Crompton moved the Board adopt Ordinance 2016/70—An Ordinance Establishing a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Control Act, with noted change. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, Victor Zack, and Adam Woodworth. Nays—none. Motion carried.*

### **APPROVAL OF RESOLUTION 2016/12-01**

The Board reviewed Resolution 2016/12-01.

*Gayle Crompton moved the Board approve Resolution 2016/12-01- Resolution of the Board of Library Trustees of the White Oak Library District, Will County, Illinois, submitting a Proposition to the Voters at the General Election to be held on April 4, 2017, to Increase the Limiting Rate under the Illinois Property Tax Extension Limitation Law for the White Oak Library District, Will County, Illinois, by: An Additional amount equal to 0.0305% above the Limiting Rate for Levy Year 2015 and be Equal to 0.226% of the Equalized Assessed Value of the Taxable Property therein for Levy Year 2017.*

*Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.*

**DISCUSSION OF ELECTRICITY EFFICIENCY PROJECT**

Scott Pointon presented an overview of potential electrical costs savings the District may pursue. Terry Smith, from ESN Electrical Solutions Network, will provide a presentation on this initiative at the January board meeting.

**SERVING OUR PUBLIC 3.0 – Chapter 6—Access**

The Board reviewed the standards in question and determined the District is in compliance.

**ADJOURNMENT**

*Nancy Hackett moved for adjournment at 8:25 p.m. Christine Siegel seconded the motion. All voted aye. Motion carried.*