

**WHITE OAK LIBRARY DISTRICT
DECEMBER 20, 2011
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

PLEDGE OF ALLEGIANCE

President Ann Lopez-Caneva called the Regular Meeting to order at 7:00 pm. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Board member absent: Adam Sulich.

Guests: Lauren Pirc from the Lockport Legend.

PUBLIC COMMENTS—none.

MINUTES

Gayle Crompton moved to approve the November 22, 2011 Regular Board Meeting Minutes with noted grammatical corrections. Nancy Hackett seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

Scott Pointon announced the Romeoville State of the Village will take place on Tuesday, January 10, 2012 and the Lockport State of the City will take place on Friday, January 27, 2012. Interested board members should express their interest in attending.

TREASURER'S REPORT

Treasurer Deanna Amann read the Treasurer's Report for November 2011. Cash on hand as of November 1, 2011 was \$20,641,939.56. Income as of November 30, 2011 was \$69,233.40. Disbursements as of November 30, 2011 were \$906,058.77. There were no transfers or adjustments. Cash on hand as of November 30, 2011 was \$19,805,114.19. Cash on hand in the Bond Accounts as of November 30, 2011 was \$17,813,236.26.

Deanna Amann moved to approve the November 2011 Treasurer's Report as presented, with the payment of the December 15, 2011 bills for \$1,463,580.51, the December 7, 2011 payroll of \$82,576.32, and the December 21, 2011 payroll of \$81,270.20. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

Personal Property Replacement Tax received to date was \$99,852.91. The township estimate to be received for FY 2011-2012 is \$221,853.98. 2010 Levy Estate Distribution and Interest received to date totaled \$4,258,520.89. Percentage received to date is 99.681%.

The current interest rates as of December 20, 2011 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.095%.

DIRECTOR'S REPORT

There was no additional information to add to the written report.

OLD BUSINESS

BUILDING UPDATES

Crest Hill – No updates. PSA is still working on value engineering.

Lockport – PSA went before the Lockport Heritage and Architecture Commission to ensure Lockport's renovation plans met with their approval. The commission had no objections to the building plans. Further meetings will take place in January 2012.

Romeoville – Furniture and shelving is being installed on the lower level. We still need to pass a fire inspection and obtain an occupancy permit from the village. Scott Pointon will arrange for times when board members can visit the Romeoville Branch prior to the reopening on January 5, 2012.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

ROMEOVILLE STATE OF THE VILLAGE—addressed earlier in agenda.

PRAIRIE CAT LETTER OF WITHDRAWAL

Scott Pointon explained the need for a certified letter to be sent to Prairie Cat announcing the District is seeking to withdraw its membership, effective June 30, 2012. This letter must be submitted to Prairie Cat officials by December 31, 2011. This is an essential first step in the formation of the Pinnacle Consortium.

Gayle Crompton moved the Board empower Scott Pointon to send a certified letter to Prairie Cat stating the White Oak Library District intends to withdraw from Prairie Cat by June 30, 2012. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

13 ORGANIZATION NON-PROFIT AGREEMENT WITH PINNACLE

This legal agreement establishes a cohesive legal entity that has the power to negotiate with vendors and initiate contracts. The agreement will be in force for a three year period, which would be the same length of time for vendor contracts.

Scott Pointon reviewed a draft budget for the Pinnacle Library Cooperative. Figures appear reasonable and within our means.

Gayle Crompton moved the Board approve the intergovernmental agreement establishing Pinnacle Library Cooperative and authorizing membership in Pinnacle Library Cooperative. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

Scott Pointon stated that the Pinnacle Library Cooperative have been considering both Polaris and Innovative for our catalog system. When the group decides upon a vendor, Scott Pointon will need to be able to sign the vendor contract for our District. A contract may be in place by early January 2012, with the Pinnacle group going live with the new catalog in June 2012.

Gayle Crompton moved the Board authorize Scott Pointon to sign the vendor contract on behalf of the White Oak Library District. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—None. Motion carried.

APPROVAL OF CONTRACTORS' PAYMENTS

The Board reviewed the contractor payment submitted.

Deanna Amann moved the Board approve the certificate of payment to The Lombard Company in the amount of \$536,864.00. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Christine Siegel. Nays—none. Motion carried.

SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION – Chapter 6 – Access

The Board agreed that our building renovations will considerably improve our level of physical access. The Board discussed options for both parking and signage at the Gaylord Building. Scott Pointon also discussed various storage options for the significant amount of Lockport books that must be placed in climate-controlled storage.

ADJOURNMENT

Gordon Butler moved for adjournment at 8:23 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.