

**WHITE OAK LIBRARY DISTRICT
DECEMBER 18, 2020
REGULAR BOARD MEETING @ 7:00 PM
Meeting Conducted Via ZOOM Conference**

CALL TO ORDER

In the absence of President Deanna Amann, Vice-President Adam Woodworth called the Regular Board Meeting to order at 7:00 p.m. Board members present: Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Christine Siegel joined the meeting at 7:08 pm. Board member absent: Deanna Amann.

Staff present: Scott Pointon and Beverly Krakovec.

No public submitted comments to Scott Pointon. No public were present via Zoom.

PUBLIC COMMENTS

Board members congratulated fellow trustee Zach Binkley regarding his listing as a new trustee in the latest ILA Recorder.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the November 24, 2020 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Ann Lopez-Caneva read the Treasurer’s Report for November 2020. Cash on hand as of November 1, 2020 was \$4,544,230.72. Income as of November 30, 2020 was \$112,931.05. Disbursements as of November 30, 2020 were \$371,666.56. Transfers/adjustments—none. Cash on hand as of November 30, 2020 was \$4,285,495.21.

Ann Lopez-Caneva moved the Board approve the November 2020 Treasurer’s Report as presented, with the payment of the November 25, 2020 bills of \$152,285.29, the December bills of \$95,538.77, and the December 11, 2020 payroll of \$115,420.76. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2020-2021 was \$100,265.06. The Lockport Township estimate for FY 2020-2021 is \$218,118.87.

2019 Levy Real Estate Distributions and Interest received to date was \$5,747,868.75. Percent received to date is 98.10%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon reported that he was approached by the soccer organization that owns property adjacent the District's property on Bruce Road in Lockport. The soccer organization is interested in either purchasing the District's property or in a property "swap". Scott Pointon was also approached by a farmer who may be interested in purchasing or leasing the property. Scott Pointon will keep the Board apprised of any further communications regarding the property. The Board wanted to ensure the District does not lose significant funds in any property sales.

OLD BUSINESS

BUILDING UPDATES - none for discussion.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

APPROVAL OF CHANGES TO CIRCULATION POLICY

The Board reviewed the changes to the Circulation Policy, which consisted of removing the limit on the number of DVD's/Blu Rays a patron may check out at one time. The Board was in agreement with the proposed change.

Nancy Hackett noted under d) Reciprocal Borrower (Non-Pinnacle Illinois Borrowers) – the word "public" should be inserted before the word "library" in the explanation. The complete sentence should read. "Any person holding a valid borrower's card from a **public** library outside of the Pinnacle Library Cooperative which is participating in the Illinois reciprocal borrowing program may be granted reciprocal borrowing privileges upon completion of an application."

Nancy Hackett moved the Board approve the changes to the Circulation Policy as presented, with the noted addition. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

APPROVAL OF FFCRA PROPOSAL

The Board reviewed the proposal and believed it was a prudent move to accept the proposal as presented.

Gayle Crompton moved the Board adopt the extension of FFCRA leave for staff as presented. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

DISCUSSION OF EXCESS PROPERTY

Discussed earlier in the meeting.

SERVING OUR PUBLIC 4.0 – Chapter 6 – Safety

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Gayle Crompton moved for adjournment at 7:50 p.m. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.