

**WHITE OAK LIBRARY DISTRICT  
DECEMBER 18, 2012  
7:00 PM REGULAR BOARD MEETING  
LOCKPORT/GAYLORD BUILDING**

**CALL TO ORDER**

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Sulich. Board members absent: Deanna Amann and Christine Siegel.

**MINUTES**

Secretary Gayle Crompton moved to approve the November 22, 2012 Regular Board Meeting and Public Hearing Minutes as presented. Nancy Hackett seconded the motion. All voted aye. Motion carried.

**CORRESPONDENCE**

Scott Pointon presented a complimentary note regarding Tina Williams and Natalie DeJonghe's services to patrons both at outreach and at the Romeoville Branch.

**TREASURER'S REPORT**

In the absence of Treasurer Deanna Amann, Vice-President Gordon Butler read the Treasurer's Report for November 2012. Cash on hand as of November 1, 2012 was \$14,885,097.83. Income as of November 30, 2012 was \$130,914.55. Disbursements as of November 30, 2012 were \$1,091,515.67. Transfers and adjustments--\$121,441.21 was transferred from the MB Financial Bond Fund to the Harris Corporate Fund to cover smaller bond payments, and \$6,500.00 was transferred from the Corporate Fund to the Liability Insurance Fund. Cash on hand as of November 30, 2012 was \$13,924,496.71. Cash on hand in the Bond Accounts as of November 30, 2012 was \$11,668,993.00.

*Gordon Butler moved the Board approve the November 2012 Treasurer's Report as presented, with the payment of the December 14, 2012 revised bills for \$875,798.83, the December 5, 2012 payroll of \$84,760.72, and the December 19, 2012 payroll of \$86,890.44. Adam Sulich seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Sulich. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$93,559.42. The Township's estimate of funds to be received for FY 2012-2013 is \$191,507.82.

2011 Levy Real Estate Distribution and Interest received to date was \$4,316,906.62. Percentage received to date is 98.339%.

Current interest rates as of December 18, 2012 for money market accounts are as follows: Harris Bank—0.120% and Illinois Funds—0.095%.

## **DIRECTOR'S REPORT**

Scott Pointon did not have additional information to present aside from his report.

Board members who are attending the Romeoville State of the Village Luncheon on Tuesday, January 8, 2013 are Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva and Adam Sulich.

Board members who are attending the Friday, January 25, 2013 Lockport State of the City Luncheon are Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Sulich.

The Crest Hill luncheon date is not yet set, but may occur in June.

## **OLD BUSINESS**

### BUILDING UPDATES

Crest Hill—the project is on track and construction work will be able to continue through the winter, as the building will be enclosed by Christmas.

Lockport—the project is also progressing, and if winter conditions come into play, the construction work will not stop. Structural steel is going up and a solution has been devised by Com-Ed regarding the Hamilton Street electrical pole.

Romeoville—Minor issues are almost all resolved. Adam Sulich stated the Romeoville Branch needs additional signage on Normantown Road. Scott Pointon said that depending on the final costs of the Crest Hill and Lockport projects, we may have excess funds to enable the District to obtain more signage.

### APPROVAL OF PURCHASE OF OUTREACH VAN

Scott Pointon and the Board reviewed the options and photos of a “Sprinter” van for the Outreach Department. The van is a 2011 diesel model with 10,600 miles and would cost the District \$29,978, with all fees included in this price. The Mercedes-Sprinter dealership is in Orland Park.

*Gayle Crompton move the Board approve the purchase of the 2011 Sprinter van from the Mercedes-Sprinter dealership in Orland Park for a price of \$29,978, which includes all fees. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Sulich. Nays—none. Motion carried.*

### DIRECTOR'S EVALUATION

Executive Session for Personnel matters needed.

### EXECUTIVE SESSION—Personnel

*Ann Lopez-Caneva moved to go into Executive Session to discuss Personnel matters. Nancy*

*Hackett seconded the motion. All voted aye. Motion carried.*

The Board went into Executive Session at 7:43 p.m.

*Adam Sulich moved the Board go back into Regular Session. Gayle Crompton second the motion. All voted aye. Motion carried.*

The Board went back into Regular Session at 8:03 p.m.

The Board thanked Scott Pointon for his dedicated service to the District and stated that the great achievements the White Oak Library District has been able to attain would not have been possible without his leadership and commitment to the District and its communities. Scott Pointon thanked the Board members for their trust and support.

*Gordon Butler moved the Director's salary be set at \$120,000.00 per year, with a bonus of \$7,500.00, effective immediately. Adam Sulich seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Sulich. Nays—none. Motion carried.*

EXECUTIVE SESSION—Real Property—none needed.

## **NEW BUSINESS**

### APPROVAL OF CONTRACTOR'S PAYMENTS

The Board reviewed the contractors' payments submitted.

*Adam Sulich moved the Board approve the contractor's certificate of payment to the Frederick Quinn Corporation for the Lockport construction project in the amount of \$331,882.00, the Lombard Company for the Crest Hill project in the amount of \$348,082.00, and the Lombard Company for the Romeoville project in the amount of \$17,500.00. Gordon Butler seconded the motion. Roll call indicated: Ayes—Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Sulich. Nays—none. Motion carried.*

### **SERVING OUT PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION—Chapter 7—Collection Management and Resource Sharing**

The Board felt the District is doing well in this area. The District is now participating in SHARE Illinois, another resource sharing opportunity.

## **ADJOURNMENT**

*Gayle Crompton moved for adjournment at 8:17 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.*