

**WHITE OAK LIBRARY DISTRICT
DECEMBER 15, 2015
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Gordon Butler called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Board member absent: Adam Woodworth.

Staff present: Scott Pointon and Beverly Krakovec

PUBLIC COMMENTS -- none.

MINUTES

Nancy Hackett moved to approve the November 24, 2015 Regular Board Meeting Minutes as presented. Deanna Amann seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE –none

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for November 2015. Cash on hand as of November 1, 2015 was \$4,301,260.41. Income as of November 30, 2015 was \$45,193.00. Disbursements as of November 30, 2015 were \$333,459.00. Transfers and adjustments –\$9,000.00 was transferred from the Corporate Fund to the Liability Insurance Fund. Cash on hand as of November 30, 2015 was \$4,012,993.51. The Bond Levy Account had funds of \$1,484,584.00 as of November 30, 2015.

Victor Zack moved the Board approve the November 2015 Treasurer’s Report as presented with payment of bills for \$79,522.92, the December 2, 2015 payroll for \$95,541.07, and the December 16, 2015 payroll of \$102,688.71. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$90,006.85. The Lockport Township estimate for FY 2014-2015 is \$265,774.02.

2014 Levy Real Estate Distributions and Interest received to date was \$5,473,633.06. Percent received to date is 98.92%. According to the Will County Treasurer’s Office schedule, the final Real Estate Distribution for 2014 should be received on December 24, 2015.

Current interest rates for money market accounts as of December 15, 2015 are as follows: Harris Bank—0.100%, Illinois Funds—0.058%, MB Financial Bank—0.200%.

DIRECTOR’S REPORT

In addition to his written report, Scott Pointon stated Austin Hall, the Senior Adult Services Reference staff member at the Lockport Branch, will be leaving the District to work at the Lemont Library. His new position offers more supervisory duties and higher pay.

OLD BUSINESS

BUILDING UPDATES

Crest Hill—The snow melt system is being repaired. At times the manual turn-on function shorts out the entire system. Window shades will be placed in the Teen Room to deter the harsh sunlight. The circulation desk shades will be battery powered and operated with a remote control. The batteries are expected to last five years.

The Lockport Township Fire Department completed all inspections at the end of our construction project at Crest Hill. Since that time, we have passed two successful inspections with this agency. At the end of the most recent inspection, we were informed we needed a lockout put on the circuit breakers that control the fire alarm system.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

APPROVAL OF PUBLIC COMMENTS POLICY

The Board reviewed the policy before them. Individuals who desire to address the board are encouraged to provide written copies of their concerns to the Board. We will have copies of this policy at all board meetings and placed on our website. Board members suggested grammatical changes to the policy.

Deanna Amann moved the Board adopt Public Comments Policy, as amended. Nancy Hackett seconded the motion. All voted aye. Motion carried.

APPROVAL OF PATRON BEHAVIOR POLICY

The Board reviewed the policy before them and suggested minor changes.

Gayle Crompton moved the Board adopt the Patron Behavior Policy, as amended. Victor Zack seconded the motion. All voted aye. Motion carried.

APPROVAL OF RESOLUTION # 2015/12-01

The Board reviewed the resolution before them.

Deanna Amann moved the Board adopt Resolution # 2015/12-01. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

SERVING OUR PUBLIC 6.0: Access

The Board reviewed the standards in question and determined the District is in compliance.

ADJOURNMENT

Victor Zack moved for adjournment at 8:03 p.m. Deanna Amann seconded the motion. All voted aye. Motion carried.