

**WHITE OAK LIBRARY DISTRICT
NOVEMBER 28, 2017
PUBLIC HEARING – TRUTH IN TAXATION @ 6:30 PM
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

PUBLIC HEARING – 6:30 P.M. – 2017 LEVY ORDINANCE

Board President Deanna Amann opened the Truth in Taxation Public Hearing at 6:30 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva and Adam Woodworth. Board members absent: Christine Siegel and Victor Zack.

No public in attendance.

Adam Woodworth moved to close the Public Hearing at 7:00 pm. Gayle Crompton seconded the motion. All voted aye. Motion carried.

The public hearing was closed at 7:00 p.m.

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Woodworth. Christine Siegel and Victor Zack arrived at 7:15 pm. Board member(s) absent: None.

Staff present: Scott Pointon and Beverly Krakovec

Public in Attendance: Dionne Wright

PUBLIC COMMENTS

Dionne Wright addressed her concerns for the Fairmont community in general and desired an explanation of how the Fairmont School taxes were broken down. The Board explained how the District's taxing rate was assessed, which satisfied Ms. Wright's questions regarding library tax funding. Ms. Wright also asked if the District could plan more outreach activities in Fairmont. Appropriate staff will be contacted to pursue future library activities/programs at the Fairmont School. The Board thanked Ms. Wright for her questions.

MINUTES

Adam Woodworth moved to approve the October 24, 2017 Regular Board Meeting Minutes as presented. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

The District received a thank you card from Jane Gardner for the floral arrangement. Mrs. Gardner's husband recently passed away.

TREASURER'S REPORT

Treasurer Victor Zack read the Treasurer's Report for October 2017. Cash on hand as of October 1, 2017 was \$4,195,193.86. Income as of October 31, 2017 was \$742,827.23. Disbursements as of October 31, 2017 were \$289,408.35. Transfers and adjustments – Adjustment to the Corporate Funds Account due to voided checks in the amount of \$187.75, an adjustment to the Building Reserve Fund of \$174.64, and a

transfer of funds from the Corporate Funds Account to the Building Reserve Fund of \$100,000.00. Cash on hand as of October 31, 2017 was \$4,648,975.13.

Victor Zack moved the Board approve the October 2017 Treasurer's Report as presented with payment of the November 15, 2017 bills for \$140,517.01, and the November 1, 2017 payroll for \$100,013.80, the November 15, 2017 payroll for \$100,832.91, and the November 29, 2017 payroll of \$97,350.77. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$72,474.81. The Lockport Township estimate to be received for FY 2017-2018 is \$203,080.74.

2016 Levy Real Estate Distributions and Interest received to date was \$5,633,125.40. Percent received to date is 98.71%.

Current interest rate as of November 28, 2017 for money market accounts are as follows: Harris Bank—1.069%, Illinois Funds—1.106%, MB Financial Bank—0.450%.

DIRECTOR' S REPORT

Scott Pointon displayed another option for customizing patron receipts. The District would be able to advertise programs and services, customizable to each branch. The costs to achieve this type of advertising would be both reasonable and within the District's budget.

OLD BUSINESS

BUILDING UPDATES – none to report.

REPORT ON NATIONAL WIRELESS TOWER PROJECT

Scott Pointon presented additional information regarding National Wireless's proposal to erect a cellular phone tower at our Crest Hill Branch. The company has reviewed the site and presented an architectural plan as to where the tower could be situated, with the only workable site for the tower necessitating the relocation of our dumpster corral. The company would move the dumpster and erect a suitable corral, but would then take the costs of the work out of future rental payments to the District. The Board requested more clarification on the exact costs of relocating the dumpster and how the District's rental payments would be adjusted.

REPORT ON POSSIBILITY TO REFINANCE 2010 BUILDING BONDS

This matter was postponed until the December 19, 2017 regular board meeting.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none called for at this point in agenda.

NEW BUSINESS

APPROVAL OF RESOLUTION 2017/11-01

The Board reviewed the resolution before them.

Gayle Crompton moved the Board approve Resolution 2017/11-01- Resolution of the Board of Library Trustees of the White Oak Library District, Will County, Illinois, submitting a Proposition to the Voters at the General Election to be held on March 20, 2018, to Increase the Limiting Rate under the Illinois Property Tax Extension Limitation Law for the White Oak Library District, Will County, Illinois, by: An Additional amount equal to 0.0306% above the Limiting Rate for Levy Year 2016 and be Equal to 0.218% of the Equalized Assessed Value of the Taxable Property therein for Levy Year 2018. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays – none. Motion carried.

APPROVAL OF LEVY ORDINANCE 2017-176

The Board reviewed the ordinance before them.

Ann Lopez-Caneva moved the Board adopt Ordinance 2017-176 – Tax Levy Ordinance for the Levy and Assessment of Taxes for the White Oak Library District, Will County, Illinois for the Fiscal Year Beginning July 1, 2017, and Ending June 30, 2018. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

DISCUSSION OF WHITE OAK LIBRARY DISTRICT FOUNDATION

Scott Pointon reported he had spoken with the District's attorney regarding the process of establishing a White Oak Library District foundation. The foundation will need to have a board to be able to form as a legal entity. Members of the foundation's board would ideally be citizens who are active community members and who would be able to undertake the duties of fundraising. Board members were asked to provide any names to be placed under consideration for the foundation board at the December 19, 2017 regular board meeting.

DIRECTOR'S PERFORMANCE REVIEW

EXECUTIVE SESSION – Personnel

Adam Woodworth moved the Board go into Executive Session for the Director's review. Gayle Crompton seconded the motion. All voted aye. Motion carried.

The Board went into Executive Session at 8:35 pm.

Gayle Crompton moved the Board come out of Executive Session. Adam Woodworth seconded the motion. All voted aye. Motion carried.

The Board came out of Executive Session at 8:51 pm and resumed Regular Session.

All board members stated that Scott Pointon had done an exemplary job of leading the District forward, increasing his amount of responsibilities which include numerous community activities. He has garnered the respect of community members and officials along with library staff. Scott Pointon has also been able to acquire quality library staff to serve our residents.

Adam Woodworth moved the Board maintain the Director's annual salary at \$120,000.00, with a 5% bonus to be given with the December 13, 2017 payroll. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 5—Technology

The Board reviewed the standards in question and determined the District is in compliance. We review our Internet Technology plan annually.

ADJOURNMENT

Gayle Crompton moved for adjournment at 9:04 p.m. Adam Woodworth seconded the motion. All voted aye. Motion carried.