

**WHITE OAK LIBRARY DISTRICT
NOVEMBER 26, 2019
PUBLIC HEARING – LEVY ORDINANCE @ 6:30 PM
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

PUBLIC HEARING – 6:30 P.M. – TAX LEVY ORDINANCE

Board President Deanna Amann opened the public hearing on the Levy Ordinance at 6:30 p.m. Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, and Adam Woodworth. Board member absent: Christine Siegel.

No public in attendance.

Deanna Amann closed the public hearing at 7:00 p.m.

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Zach Binkley, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Board members absent: None.

Staff present: Scott Pointon and Beverly Krakovec.

Guests present: Lewis University students Julian Capaci, Jenne Cipriani, Ryan Heissler, and Edgar Zun.

Scott Pointon introduced the Lewis University students who are partnering with the District on various projects as part of their class curriculum. Board members welcomed the students to the board meeting.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes. Deanna Amann noted her son's name was misspelled in the Correspondence section of the minutes.

Nancy Hackett moved to approve the October 22, 2019 Regular Board Meeting Minutes as presented, with the noted spelling correction. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

CORRESPONDCE

Scott Pointon noted the Bible Baptist Church directly west of the Romeoville Branch, is selling a grassed section of property abutting the Romeoville Branch's parking lot. If the District chose to purchase this property, it would provide significant additional parking options, and the ability to hold outdoor events. Scott Pointon will keep the Board apprised of any developments.

TREASURER'S REPORT

Treasurer Ann Lopez-Caneva read the Treasurer's Report for October 2019. Cash on hand as of October 1, 2019 was \$5,355,947.52. Income as of October 31, 2019 was \$17,890,266.18. Disbursements as of October 31, 2019 were \$323,747.51. Transfers/adjustments – Transfer of \$175,000.00 from the Corporate Fund to the Building Reserve Fund, and a transfer of \$478,987.50 from the Building Bond Fund to the Building Bond Escrow Fund. Cash on hand as of October 31, 2019 was \$22,922,466.19.

Ann Lopez-Caneva moved the Board approve the October 2019 Treasurer's Report as presented, with payment of the November 15, 2019 bills of \$127,104.24 and the November 1, 2019 payroll of \$110,473.89, and the November 15, 2019 payroll of \$109,374.26. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2019-2020 was \$111,225.99. The Lockport Township estimate for FY 2019-2020 is \$279,418.90.

2018 Levy Real Estate Distributions and Interest received to date was \$6,046,927.44. Percent received to date is 99.39%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

Scott Pointon asked board members their status regarding attending the District's holiday party on Friday, December 13, 2019.

Scott Pointon reported there is a possible option for the Lockport Branch to have a banner publicizing our annual Comicon event. This banner would be on the East side of the facility and would require sponsorship from a local organization to fund the costs of the banner. Ann Lopez-Caneva said the Lockport Woman's Club could be a potential sponsor. Scott Pointon will pursue this project.

The Board questioned the District's lower circulation statistics. The circulation for e-books and e-audio books is still increasing and has never shown a loss. Losses have been spread throughout the collections, aside from e-content.

The student success card initiative has been very successful. Staff members have seen a number of students with the new cards visiting the library and utilizing their new cards.

OLD BUSINESS

BUILDING UPDATES

Lockport Branch – The circulation workroom is still cold and HVAC engineers are still working on a solution to the problem.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—to be moved to the end of the agenda.

NEW BUSINESS

LEVY ORDINANCE #2019-187

The Board reviewed the ordinance.

Adam Woodworth moved the Board adopt Tax Levy Ordinance # 2019-187 – Tax Levy Ordinance for the Levy and Assessment of Taxes for the White Oak Library District, Will County, Illinois for the

Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

APPROVAL of 2020 HOLIDAY CALENDAR

The Board reviewed the calendar.

Adam Woodworth moved the Board adopt 2020 Holiday Calendar as presented. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

The Board changed the order of the agenda.

SERVING OUR PUBLIC 3.0 – Chapter 5 – Technology

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

Scott Pointon noted the Illinois Library Association is lobbying the state legislature to raise the per capita grant funding from \$1.25 to \$1.44 per person served in a library district. The Board will be kept apprised of any further developments.

EXECUTIVE SESSION – Personnel

Ann Lopez-Caneva moved the Board go into Executive Session for the Director’s Review. Christine Siegel seconded the motion. All voted aye. Motion carried.

The Board went into Executive Session at 7:45 pm

Ann Lopez-Caneva moved the Board come out of Executive Session. Nancy Hackett seconded the motion. All voted aye. Motion carried.

The Board came out of Executive Session at 8:01 pm.

Gayle Crompton moved the Board resume Regular Session. Adam Woodworth seconded the motion. All voted aye. Motion carried.

The Board resumed Regular Session at 8:02 pm.

DIRECTOR’S REVIEW

All Board members thanked Scott Pointon for his tireless work for the District and the exemplary manner in which he continues to lead the District, praising his constant efforts to move the District forward. Boards member stated Scott Pointon has gained the respect of community members and officials along with library staff, and made the District a positive, progressive force in all our communities. Ann Lopez-Caneva and Christine Siegel stated they were very happy they had been on the Board that hired Scott Pointon. The Board stated they know the District is well represented by Scott Pointon.

Adam Woodworth moved the Board give Director Scott Pointon an annual base salary of \$125,000.00, to be put into effect in the pay period that began on November 23, 2019, with a bonus of \$5,000.00 to be awarded that same pay period. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Scott Pointon thanked the Board for their continued support and stated it was an honor to work with such a mindful and attentive Board.

Scott Pointon shared with the Board a design concept the White Oak Library Foundation will use on the District's website to link to a page explaining how the Library benefits our communities and how individuals can donate funds to the White Oak Library Foundation. Zach Binkley suggested the District also do an info graphic.

ADJOURNMENT

Christine Siegel moved for adjournment at 8:20 p.m. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.