

**WHITE OAK LIBRARY DISTRICT
NOVEMBER 25, 2014
PUBLIC HEARING – TRUTH IN TAXATION @ 6:30 PM
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

PUBLIC HEARING – 6:30 P.M. – TRUTH IN TAXATION PUBLIC HEARING

President Ann Lopez-Caneva opened the Truth in Taxation Public Hearing at 6:30 p.m. Board members present: Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Board member(s) absent: Deanna Amann.

Public in attendance: Judith Anderson.

No comments were made during the hearing.

President Ann Lopez-Caneva closed the hearing at 7:00 p.m.

CALL TO ORDER

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Ann Lopez-Caneva, Nancy Hackett, Christine Siegel, and Victor Zack. Board member absent: none.

Staff present: Scott Pointon, Beverly Krakovec, and Judith Anderson

PUBLIC COMMENTS – none

EXECUTIVE SESSION – Personnel

President Ann Lopez-Caneva called for an Executive Session for Personnel matters, and requested that Director Scott Pointon, Assistant Director Beverly Krakovec, and District employee Judith Anderson attend the first portion of the session.

Gayle Crompton moved the Board go into Executive Session for Personnel matters as authorized under Section 2 (c) (1) of the Illinois Open Meetings Act (Personnel). Victor Zack seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

The Board went into Executive Session at 7:02 p.m.

Gail Crompton moved the Board come out of Executive Session and resume the Regular Board meeting. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

The Board came out of Executive Session at 7:31 p.m.

MINUTES

Nancy Hackett moved to approve the October 28, 2014 Regular Board Meeting Minutes as presented. Gordon Butler seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE –none

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for October 2014. Cash on hand as of October 1, 2014 was \$3,461,188.35. Income as of October 31, 2014 was \$135,918.78. Disbursements as of October 31, 2014 were \$330,054.09. Transfers and adjustments—none. Cash on hand as of October 31, 2014 was \$3,267,053.04. The Bond Levy Account had \$604,033.21 as of October 31, 2014.

Victor Zack moved the Board approve the October 2014 Treasurer’s Report, as presented, with the payment of the November 14, 2014 bills for \$118,723.63, the November 5, 2014 payroll for \$94,749.04, and the November 19, 2014 payroll of \$93,664.92. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$84,320.43. The Lockport Township estimate for FY 2014-2015 is \$258,026.74.

2013 Levy Real Estate Distributions and Interest received to date was \$4,490,873.27. Percent received to date is 98.289%.

Current interest rates for money market accounts as of November 25, 2014 are as follows: Harris Bank—0.100%, Illinois Funds—0.010%, MB Financial Bank—0.200%.

DIRECTOR’ S REPORT

In addition to his written report, Scott Pointon reported Erin Cady, Children’s Specialist at the Crest Hill Branch, has resigned her position. While Erin loves working for the District and has been a valuable member of the Children’s team, she also works full-time as a nanny, attends school, and has a lengthy commute. The District has obtained salt for the upcoming season. The ice melt system is once more operational at the Romeoville Branch, but a new sensor has to be installed in the system at Crest Hill. The Friends of the Library have increased the funds they will pledge to the District’s upcoming holiday party to \$1,200.00. A thank you letter to the Friends will be sent. Another positive note from the Friends involves very successful Book Nook sales at all our branches, with District monthly totals often close to \$1,000.00.

OLD BUSINESS

BUILDING UPDATES

Crest Hill: Some heating issues are being resolved. The lobby fireplace is still not functioning properly and servicemen have not yet been able to correctly diagnosis the problem. The drywall cracking will be addressed by Dewberry and should be completed sometime in December.

Lockport – The heating issue in the circulation workroom is being addressed.

Scott Pointon stated that he had received a message from the farmer renting the District’s property in Lockport indicating they have questions about the property. He will keep the Board apprised.

APPROVAL OF FY 2013-2014 AUDIT REPORT

The District auditor had presented the report at the October 28, 2014 Regular Board Meeting. *Deanna Amann moved the Board approve and accept the Fiscal Year 2013-2014 Audit Report, as presented. Victor Zack seconded the motion. Roll call indicated: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Abstain – Ann Lopez-Caneva. Motion carried.*

Ann Lopez-Caneva stated she had abstained from the vote as she was not at the October 28, 2014 Regular Board Meeting to hear the audit presentation.

TRANSFER OF SURPLUS FUNDS TO BUILDING RESERVE FUND

Scott Pointon reviewed the surplus funds from FY 2013-2014. Board members complimented Scott Pointon on his excellent management of funds and the way in which the District continues to be financially responsible in all types of spending. As the District finished the fiscal year with a surplus of \$350,000.00, it was determined a portion of the surplus funds be moved into the Building Reserve Fund.

Gordon Butler moved that \$250,000.00 of the surplus funds from Fiscal Year 2013-2014, currently in the Corporate Fund, be transferred into the Building Reserve Fund. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – addressed earlier in agenda

NEW BUSINESS

TAX LEVY ORDINANCE #2014-159

The Board reviewed the ordinance.

Gayle Crompton moved the Board adopt Ordinance #2014-159 –Tax Levy Ordinance for the Levy and Assessment of Taxes for the White Oak Library District, Will County, Illinois for the Fiscal Year Beginning July 1, 2014 and Ending June 30, 2015. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

DIRECTOR’S REVIEW

The Board had reviewed Scott Pointon’s accomplishments for the past year, and complimented him on his continued diligence in guiding the District on moving forward and becoming even more successful in serving all our communities. Ann Lopez-Caneva spoke for the Board and stated they were extremely satisfied and grateful for the service Scott Pointon has provided the District. Board members all stated they were very pleased with the extraordinary progress the District has made under his leadership and amazed at the amount of time he devotes to District activities, well above and beyond any normal expectations. Scott Pointon thanked the Board for their continued support and encouragement.

Scott Pointon spoke about the successful progress of the long range planning endeavor. All three long range planning groups, two consisting of public members and one of District front-line staff, have concluded their series of meetings and have provided valuable input regarding the District’s future goals and objectives. Scott Pointon has also received feedback from managerial staff and will present a draft of the long range plan to the Board in December for their input. After the Board has reviewed the draft

document and provided their input, Scott Pointon will revise the document accordingly and present the final version for Board approval in January.

APPROVAL OF CONTRACTORS' PAYMENTS

There were no contractors' payments submitted.

SERVING OUR PUBLIC 3.0: Technology

The Board reviewed the standards in question. They believed we are successfully meeting the parameters given.

ADJOURNMENT

Gayle Crompton moved for adjournment at 7:31 p.m. Deanna Amann seconded the motion. All voted aye. Motion carried.