

**WHITE OAK LIBRARY DISTRICT
NOVEMBER 22, 2022
6:30 PM PUBLIC HEARING
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Deanna Amann called the Public Hearing to order at 6:30p.m. The Public Hearing was adjourned at 7:00p.m.

President Deanna Amann called the Regular Board Meeting to order at 7:02p.m. Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva.

Absent – Andrew Koroma and Kelly Schneider.

Public in attendance: Students from Lewis University; Gabriel Nieves, David Sosa, Michael Pannitto, and Dayanara Miranda.

Staff present: Scott Pointon and Patti Sacco.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the October 18, 2022 Regular Board Meeting Minutes as presented. Zach Binkley seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Treasurer’s Report for October 2022. Cash on hand as of October 1, 2022 was \$5,787,478.67. Income as of October 31, 2022 was \$84,641.90. Disbursements as of October 31, 2022 were \$345,009.51. Transfers/adjustments – none. Cash on hand as of October 31, 2022 was \$5,527,691.02.

Gayle Crompton moved the Board approve the October 2022 Treasurer’s Report as presented, with the payment of the November 15, 2022 bills of \$151,263.99 and the November 10, 2022 payroll of \$123,271.26. Nancy Hackett seconded the motion. Roll call indicated: Ayes— Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

Personal Property Replacement Tax received for FY 2022-2023 was \$144,518.28. The Lockport Township estimate for FY 2022-2023 has not yet been received.

2021 Levy Real Estate Distributions and Interest received to date was \$6,003,791.21. Percent received to date is 98.16%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

DIRECTOR'S REPORT

In addition to his written report Scott Pointon said that he received \$2,000 additional grant funding from Citgo. That money is allocated to the Comicopolis event.

OLD BUSINESS

BUILDING UPDATES – no items to report.

APPROVAL OF TRANSFER OF SURPLUS TO RESERVE FUND

Scott Pointon and the Board reviewed funds to possibly transfer into the Building Reserve Fund.

Ann Lopez-Caneva moved the Board transfer \$550,000 of surplus funds from the fiscal year 2021-2022, currently in the Corporate Fund, into the Building Reserve Fund. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

DISCUSSION OF FUNDING INCREASE OPTIONS

Scott Pointon recommended and the Board agreed that the Library District should put the referendum question on the April 2025 Consolidated Election Ballot.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – To be addressed later in the agenda.

CHANGE ORDER OF AGENDA

The Board agreed to change the order of the agenda to go to New Business.

NEW BUSINESS

APPROVAL OF THE UPDATED BEREAVEMENT LEAVE POLICY

Scott Pointon and the Board reviewed the new Bereavement Policy that is in compliance with the Illinois Family Bereavement Leave Act that will go into effect on January 1, 2023.

Ann Lopez-Caneva moved that the Board approve the new Bereavement Policy as written and will go into effect on January 1, 2023. Zach Binkley seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

APPROVAL OF THE LEVY ORDINANCE NO. 2022-203

The Board reviewed the ordinance.

Nancy Hackett moved the Board adopt ordinance No.2022-203 – Tax Levy Ordinance for the Levy and Assessment of Taxes for the White Oak Library District, Will County, Illinois for the Fiscal Year Beginning July 1, 2022, and ending June 30, 2023 as presented. Zach Binkley seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

DISCUSSION/APPROVAL OF THE CAPITAL PROJECTS

1. Scott Pointon and the Board discussed paying Dewberry Architects up to \$15,000 to create a cost estimate to have a roof constructed over the parking lot at the Lockport Branch Library.

Gayle Crompton made a motion to approve the study by Dewberry for the Lockport parking project. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

2. Scott Pointon and the Board discussed the option of selling or swapping the 5 acres of land that the Library District owns in Lockport to the Soccer Association that owns the adjacent property. Scott will ask the Association for more details.

3. Scott Pointon asked for the Board's approval to look into purchasing the grassy area between the Romeoville Branch and the Church parking lot. The Board agreed that inquiries should be made.

SERVING OUR PUBLIC 4.0 – Chapter 3 - Personnel

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

EXECUTIVE SESSION – Personnel

Ann Lopez-Caneva moved the Board go into Executive Session for the Director's Review. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

The Board went into Executive Session at 7:50p.m.

Gayle Crompton moved that the Board come out of Executive Session. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Ann Lopez-Caneva. Nays - none. Motion carried.

The Board came out of Executive Session at 8:05pm.

The Board commended Scott Pointon for all the time, energy and dedication he puts into his job. The Board expressed their appreciation for all the work that he does and for getting the District through the Pandemic and continuing to move the Library forward. The Board agreed to award Scott Pointon a 3.25% salary increase to go into effect on December 9, 2022, and award him a \$2,000 bonus.

ADJOURNMENT

Ann Lopez-Caneva moved for adjournment at 8:15p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.