

**WHITE OAK LIBRARY DISTRICT
OCTOBER 18, 2022
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:04p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Zach Binkley, and Andrew Koroma.

Absent - Kelly Schneider and Ann Lopez-Caneva.

Public in attendance: Students from Lewis University; Dominic Coda, Anthony Sorrento, Adrian Salinas, Keith Fernandez, Sergio Revuelta, Tyler Avenati, and Kimberly Vinci.

Staff present: Scott Pointon and Patti Sacco.

Guest: Brian Zabel from the firm of Brian Zabel & Associates P.C.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the September 27, 2022 Regular Board Meeting Minutes as presented. Andrew Koroma seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Zach Binkley, and Andrew Koroma. Nays - none. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Treasurer’s Report for September 2022. Cash on hand as of September 1, 2022 was \$3,576,684.76. Income as of September 30, 2022 was \$2,655,907.09. Disbursements as of September 30, 2022 were \$445,113.18. Transfers/adjustments – none. Cash on hand as of September 30, 2022 was \$5,787,478.67.

Gayle Crompton moved the Board approve the September 2022 Treasurer’s Report as presented, with the payment of the October 14, 2022 bills of \$106,948.67 and the October 14, 2022 payroll of \$116,630.77. Nancy Hackett seconded the motion. Roll call indicated: Ayes— Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Andrew Koroma. Nays - none. Motion carried.

Personal Property Replacement Tax received for FY 2022-2023 was \$144,518.28. The Lockport Township estimate for FY 2022-2023 has not yet been received.

2021 Levy Real Estate Distributions and Interest received to date was \$5,936,120.83. Percent received to date is 97.27%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

DIRECTOR'S REPORT

In addition to his written report Scott Pointon said that the elevator in the Lockport Branch should be back in order this week. He also reported that the 25 hour and the 40 hour Circulation Clerk positions at the Crest Hill Branch have been filled.

OLD BUSINESS

BUILDING UPDATES – Verde has not yet finished changing the lights to LED on the first floor of the Lockport Branch.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

PRESENTATION & APPROVAL OF ANNUAL AUDIT

Brian Zabel from the firm of Brian Zabel & Associates P.C. presented the annual audit report for the fiscal year ending June 30, 2022. The Board reviewed the audit report. Brian Zabel stated that his firm presented the District with a clean opinion and no misappropriations.

Brian Zabel stated he found the District to be in a safe, positive fiscal position, with funds being managed in a responsible manner. He complimented Business Manager Debra Chapp on her accounting practices and monthly reports. The Board thanked Mr. Zabel for his report.

Board members said they were grateful to Scott Pointon and Debra Chapp for their careful management of the District's finances.

APPROVAL OF ANNUAL AUDIT

Gayle Crompton moved the Board Accept the Fiscal year 2021-2022 Audit as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, and Andrew Koroma. Nays – none. Motion carried.

APPROVAL OF TRANSFER OF SURPLUS TO RESERVE FUND

This item was tabled until the November 22, 2022 meeting.

DISCUSSION OF LOCKPORT PARKING LOT PROJECT

Scott Pointon has been working with Dewberry Architects, Inc. to create a plan to have a roof constructed over the parking lot at the Lockport Branch Library. When the plan is complete Scott Pointon will work on getting bids to complete the project.

DISSCUSSION OF FUNDING INCREASE OPTIONS

Scott Pointon discussed the option of putting a library referendum question on the April 2023 Consolidated Election Ballot. The last day to submit a request to have the question on the Ballot is January 3, 2023. Putting the question on the April 2025 Consolidated Election was also discussed.

SERVING OUR PUBLIC 4.0 – Chapter 2– Governance and Administration

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:05 pm. Andrew Koroma seconded the motion. All voted aye. Motion carried.